



**POLICE DEPARTMENT**  
**JASON A. HART, Chief of Police**

*Dear Alarm User:*

*Enclosed is a copy of the form for the registration and application to install and operate a private alarm system (residential & commercial) within the Township of East Windsor.*

*Also enclosed is a copy of East Windsor Township Ordinance #1995-6 regulating private alarm systems. Please review the regulations carefully and then complete the enclosed registration form. **Return the completed two-sided form with the required twenty-five (\$25.00) dollar registration fee (check or money order) to:***

**East Windsor Township Police Department  
c/o Support Services, Alarm Registration  
80 One Mile Road, East Windsor, New Jersey 08520.**

*If you have any questions please feel free to contact me at my office.*

*Sincerely,*

*Russ Hazzon  
Support Services Supervisor  
609-448-5678 ext 224*

## **§ 6-10. Private Alarm Systems. [Ord. 1987-3; Ord. 1995-6]**

### **§ 6-10.1. Definitions.**

As used in this section:

- a. **ALARM BUSINESS** — Shall mean a business operated for profit which engages in the activity of altering, installing, leasing, maintaining, repairing, replacing, selling, servicing or responding to a fire or burglar alarm system, or which causes any of these activities to take place. Excluded from this definition are the retail establishments which sell alarm systems over the counter and do not service them, and homeowners or developers who sell an alarm system as part of a sale or transfer of a residential or commercial unit.
- b. **ALARM DEVICE** — Shall mean any type of alarm-activating equipment which provides warning of burglary, intrusion, fire, flood or other hazard potentially harmful to life or property.
- c. **ALARM SYSTEM** — Shall mean one or more alarm devices installed in a building or structure for the express purpose of giving visual, audible and/or electronic warning of burglary, intrusion, fire, flood or other hazard potentially harmful to life or property.
- d. **ALARM SYSTEM USER** — Shall mean any person in control of any building or structure wherein an alarm system is operated.
- e. **FALSE ALARM** — Shall mean an alarm signal eliciting a response by police or fire fighters or other public officials when a situation requiring a response by police or fire fighters or other public officials does not in fact exist. This shall not include an alarm signal caused by violent conditions of nature, such as, but not limited to lightning, tornadoes, hurricanes, or other extraordinary circumstances not reasonably subject to control by the alarm business or alarm system user.
- f. **INDEPENDENT SMOKE FIRE DETECTOR** — Shall mean a device giving an audible alarm indicating smoke and/or fire within a structure and not connected to an alarm system or to any external warning device.

### **§ 6-10.2. Registration and License Required.**

No person shall install or operate an alarm system unless the alarm system has been registered and a license has been obtained.

### **§ 6-10.3. Registration and Application for License.**

Application for a license to install or operate an alarm system shall be made to the township police department and on forms provided by the township police department. In addition to the information required in subsection 6-1.4, the application shall contain the following information:

- a. Name, address and telephone number of the owner or manager of the property upon

which the alarm system is to be installed or operated.

- b. List of the names, addresses and telephone numbers of person(s) to be contacted in the event of an alarm or an emergency.
- c. Type of alarm system and a description of the system's operation.
- d. Name, address and telephone number of the person installing the alarm system.
- e. Name, address and telephone number of the person maintaining the alarm system.

#### **§ 6-10.4. Fees.**

A fee of \$25 shall accompany the application for each alarm system.

#### **§ 6-10.5. Expiration and Renewal.**

No further registration or license renewal shall be required unless there is a material change in the information previously submitted in the application, in which case the alarm system user, within ten days of such material change, shall file a new application and application fee.

#### **§ 6-10.6. General Regulations.**

- a. Each alarm system shall be installed utilizing discrete circuitry for multi-purpose alarm systems to insure appropriate emergency response.
- b. Any alarm system which requires for its operation electricity supplied by a public utility may be equipped with a battery rendering it operable in the event of a power outage. A battery backup system shall be required for any alarm system which will trigger itself automatically in the event of a power fluctuation, surge or outage.
- c. All burglar alarm systems must be provided with a device which will automatically shut off the alarm after 15 minutes of activation.
- d. All burglar alarm systems not fitted with an external key switch shall be equipped with a time delay of at least 15 seconds which may include an audible signal of the same length of time. The 15 second signal, if used, shall be audible only within the structure and not externally.
- e. No person shall install, cause to be installed or permit to be installed any burglar alarm device, by whatever name known, which automatically selects a telephone line dedicated to the police department or fire department for the purpose of playing a recorded message to report any emergency.
- f. If an alarm system, other than a fire or burglar alarm system, is tied into and/or serviced by a central station or answering service, upon activation of said alarm system, the central station or answering service shall verify the validity of the alarm prior to notifying the police department of same.
- g. Fire alarm systems shall be reset only with the authorization of the fire department

and in the presence of fire department officials. The police department shall not be responsible for resetting burglar alarm systems.

- h. No alarm business or person owning, using, or possessing an alarm system shall cause or permit the giving of repeated false alarms, whether intentional or accidental.
- i. An alarm business shall be responsible for notifying the police department when one of its customers using or possessing an alarm system sells his property. The alarm business shall notify the police department as to the name of the new owner and whether or not the new owner is continuing with an alarm device or system within the property.

**§ 6-10.7. Exception.**

This section shall not apply to any alarm system installed on property occupied by the township, county, State or Federal government, to an independent fire or smoke detector as defined in subsection 6-10.1f or to any medical alert system.

**§ 6-10.8. Penalties.**

- a. Any person who violates any provision of this section shall be subject to a minimum fine of \$50 and may be required to remove the alarm system.
- b. Any owner or user of an alarm system which experiences more than four false alarms within any calendar year shall be subject to a minimum fine of \$100 for each false alarm after four in any calendar year and shall be required to modify or improve the alarm system to prevent accidental activation.
- c. Any owner or user of an alarm system which experiences more than 12 false alarms in any calendar year shall be subject to a fine of not less than \$500 nor more than \$1,000 and shall disconnect the alarm system until a statement is provided from those that service the alarm system that the malfunction has been corrected.
- d. Any false alarms which occur during the first 60 days after an alarm system is initially installed shall not be counted toward the number of false alarms as provided for in this subsection.



# Township of East Windsor

## **REGISTRATION AND APPLICATION TO INSTALL AND OPERATE PRIVATE ALARM SYSTEM**

File with the Services Division, East Windsor Township Police Department, 80 One Mile Road, East Windsor, NJ 08520.

A fee of \$25.00 shall accompany the application for each alarm system. No further registration or renewal is required unless there is a material change in information submitted. Within ten (10) days of any material change, the alarm system user shall file a new **application** and pay the application fee.

Complete **entire application**. Please **TYPE** or **PRINT CLEARLY**.

### **APPLICANT INFORMATION**

NAME OF APPLICANT (IF BUSINESS, LIST BUSINESS NAME)

PHONE NUMBER

ADDRESS OF APPLICANT

### **BUSINESS INFORMATION (if applicable)**

COMMON NAME OF BUSINESS

OWNER/MANAGER NAME

HOME/CELLULAR PHONE

ADDRESS OF OWNER/MANAGER

Please fill out **ONLY** if applicant is a corporation:

### **CORPORATE INFORMATION**

PHONE NUMBER

NAME OF REGISTERED AGENT

ADDRESS OF REGISTERED AGENT

### **FOR OFFICIAL USE ONLY**

LICENSE # ISSUED

DATE FILED

AMOUNT PAID

FILED LOCATION

Please list emergency contacts (other than the owner) in the order they are to be called.

*NOTE: In the event of an alarm where a keyholder is required, we will try contacting the owner first. If the owner cannot be reached will attempt to contact the person(s) listed below. We will try the first person listed and continue calling each person until someone is reached.*

#### FIRST EMERGENCY CONTACT

NAME

HOME PHONE

ADDRESS

CELLULAR PHONE

#### SECOND EMERGENCY CONTACT

NAME

HOME PHONE

ADDRESS

CELLULAR PHONE

#### THIRD EMERGENCY CONTACT

NAME

HOME PHONE

ADDRESS

CELLULAR PHONE

#### TYPE OF ALARM SYSTEM

TRADE NAME OF ALARM SYSTEM (ADT, SIMPLY SAFE, VIVINT, RING, NEST, ect..)

Type of system installed (check all that are applicable)

##### Burglar Alarm

Motion Detectors

Video Cameras

Front/Rear Door Contacts

Window Contacts

Glass-Breakage Sensors

##### Fire Alarm

Smoke

Heat

Water Flow

CO2

Type of alerting device used with alarm (please check all that apply)

Audible Alarm

Monitored by a Central Station

Please fill out *ONLY* if alarm is monitored by a Central Monitoring, Station:

#### CENTRAL STATION INFORMATION

NAME OF MONITORING SERVICE

PHONE NUMBER

ADDRESS OF MONITORING SERVICE