

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, January 12, 2021

5:30 p.m.

Via ZOOM

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:32 p.m. on Tuesday, January 12, 2021.

VERIFICATION:

Deputy Municipal Clerk Allison Quigley certified that the meeting was noticed on January 8, 2021 in the annual meeting notice and notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE: Led by Council Member Peter Yeager.

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Also present were Township Attorney David Orron, Township Manager James Brady and Deputy Municipal Clerk Allison Quigley.

PRESENTATIONS & PROCLAMATIONS:

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Kevin Norris was interviewed and is interested in volunteering for the Recreation Commission or the Clean Communities Advisory Committee.

Angeli Sharma was interviewed and is interested in volunteering for the Economic Development Committee or the Local Assistance Board.

Deborah Parrott was interviewed and is interested in volunteering for the Health Advisory Board of the Commission on Aging.

Rachel Hu was interviewed and is an East Windsor Regional School District High School student interested in volunteering for the Health Advisory Board or Economic Development Committee.

Kelly McAleer was interviewed and is an East Windsor Regional School District High School student interested in volunteering for the Economic Development Committee.

PUBLIC FORUM:

MINUTES:

December 17, 2019
March 10, 2020
March 24, 2020
June 2, 2020
June 16, 2020
July 7, 2020
August 4, 2020
August 18, 2020
September 1, 2020
September 22, 2020
October 6, 2020
November 9, 2020 Special Meeting
November 10, 2020
November 24, 2020
December 8, 2020
December 22, 2020
January 5, 2021 (Reorg)

Mayor Mironov held December 17, 2020, March 10, 2020, October 20, 2020 Minutes pending additional revisions.

March 24, 2020

It was MOVED by Zoller, SECONDED by Yeager to approve the March 24, 2020 Council meeting minutes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the March 24, 2020 minutes were approved.

All remaining minutes were rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

Ordinance 2020-11 An Ordinance Accepting Donation of Real Property Located off of
Old York Road and Designated as Block 42, Lot 13 on the East
Windsor Township Tax Map

It was MOVED by Rosenberg, SECONDED by Yeager to carry Ordinance 2020-11 till the January 26, 2021 Council meeting.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2020-11 was carried till the January 26, 2021 Council meeting.

ORDINANCE – INTRODUCTION:

RESOLUTIONS:

Resolution R2021-009 Approval of Professional Services Agreement for Township Attorney with David E. Orron of Huff, Moran and Orron

**RESOLUTION R2021-009
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for the services of an attorney-at-law, for the term of January 1, 2021 through December 31, 2021, for the Township; and

WHEREAS, the Township posted/solicited proposals on September 29, 2020 and received one proposal for Township Attorney by the receipt date of October 29, 2020; and

WHEREAS, the proposal received from David E. Orron, of the Law Firm of Huff, Moran and Orron is responsive; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, funds will be available in the Legal Services Account No. 1-01-20-155-105-249 entitled “Licensed Professional,” as per the temporary budget and pending the adoption of the 2021 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2021-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with David E. Orron, of the Law Firm of Huff, Moran and Orron, 1246 South River Road, Cranbury, New Jersey 08512.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to

practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworded in paragraph 6 to state “as per the temporary budget and pending the adoption of the 2021 Municipal Budget”.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Daniels, SECONDED by Lippman to approve Resolution R2021-09 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-09 was approved with the revisions.

Resolution R2021-010 Approval of Professional Services Agreement for 2021 Municipal Prosecutor with Robert Janzekovich

**RESOLUTION R2021-010
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for the services of a Municipal Prosecutor, for the term of January 1, 2021 through December 31, 2021, for the Township; and

WHEREAS, the Township posted/solicited proposals on September 29, 2020 and received one proposal for Municipal Prosecutor by the receipt date of October 29, 2020; and

WHEREAS, the proposal received from Robert J. Janzekovich is responsive; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the maximum amount of the contract is \$45,000 and funds are available in the Current Fund Account No. 1-01-25-275-702-249 entitled "Prosecutor-Licensed Professional", as per the 2021 temporary budget and pending adoption of the 2021 Municipal Budget, as evidenced by the Chief Financial Officer's Certification No. B2021-002.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with Robert J. Janzekovich, 6 Julia Drive, Monroe Township, NJ 08831, for the term of January 1, 2021 through December 31, 2021.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworded in paragraph 6 to state "as per the temporary budget and pending the adoption of the 2021 Municipal Budget".

[NOTE: The changes requested are reflected in the above Resolution.]

It was **MOVED** by Lippman, **SECONDED** by Rosenberg to approve Resolution R2021-10 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-10 was approved with the revisions.

Resolution R2021-011 Approval of Professional Services Agreement for Planning Services with Edward Snieckus of Burgis Associates, Inc.

RESOLUTION R2021-011
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for the services of a Planning Consultant, for the term of January 1, 2021 through December 31, 2021, for the Township; and

WHEREAS, the Township posted/solicited proposals on October 6, 2020 and received one proposal for Planning Consultant by the receipt date of November 12, 2020; and

WHEREAS, the proposal received from Burgis Associates, Inc. is responsive; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, funds are available in various Escrow Accounts and various Trust Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with Burgis Associates, Inc. 25 Westwood Avenue, Westwood, NJ 07675, for a term of January 1, 2021 to December 31, 2021.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworded in paragraph 6 to state "as per the temporary budget and pending the adoption of the 2021 Municipal Budget".

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Yeager, SECONDED by Rosenberg to approve Resolution R2021-11 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-11 was approved with the revisions.

Resolution R2021-012 Approval of Professional Services Agreement for 2021 Landscape Architect Services with Daniel Dobromilsky of Daniel Dobromilsky & Associates

RESOLUTION R2021-012
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for the services of a Landscape Architect, for the term of January 1, 2021 through December 31, 2021, for the Township; and

WHEREAS, the Township posted/solicited proposals on September 29, 2020 and received three proposals for Landscape Architect by the receipt date of October 29, 2020; and

WHEREAS, the lowest cost and most responsive proposal was received from Daniel Dobromilsky & Associates; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, funds are available in various Escrow Accounts and various Trust Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with Daniel Dobromilsky & Associates, 7 Hillside Avenue, Jamesburg, New Jersey 08831 for a term of January 1, 2021 to December 31, 2021.

2. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworded in paragraph 6 to state “as per the temporary budget and pending the adoption of the 2021 Municipal Budget”.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Lippman, SECONDED by Shapiro to approve Resolution R2021-12 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-12 was approved with the revisions.

Resolution R2021-013 Action on Approval of Professional Services Agreement for 2021
for Engineering Services

RESOLUTION R2021-013
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for the services of an Engineering Consultant, for the term of January 1, 2021 through December 31, 2021, for the Township; and

WHEREAS, the Township posted/solicited proposals on September 29, 2020 and received four proposals for Township Engineering Services by the receipt date of October 29, 2020; and

WHEREAS, the cost proposal received from T&M Associates, Inc. was most responsive based on the expertise, knowledge and history of professional engineering services previously provided to East Windsor Township; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1) (a) (i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, funds are available in various Escrow Accounts and various Trust Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with T&M Associates, Inc., 200 Century Parkway, Suite B, Mt. Laurel, NJ 08054 for a term of January 1, 2021 to December 31, 2021.
2. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworded. She also requested that the Township Manager provide a recommendation for an Alternate Conflict Engineer.

[NOTE: The changes requested are reflected in the above Resolution.]

It was **MOVED** by Yeager, **SECONDED** by Rosenberg to approve Resolution R2021-13 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-13 was approved with the revisions.

Resolution R2021-014 Approval of Professional Services Agreement for Special Tax Counsel with Harry Haushalter

Resolution R2021-014 was held till the next regularly scheduled meeting.

Resolution R2021-015 Approval of Professional Services Agreement for 2021 Bond Counsel Services with McManimon, Scotland & Baumann, LLC

RESOLUTION R2021-015
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of bonds and notes for the Township, including the review of such procedures as the rendering of legal opinions acceptable to the financial community, for the term of January 1, 2021 through December 31, 2021; and

WHEREAS, the Township posted/solicited proposals on September 29, 2020 and received one proposal for Township Bond Counsel Services by the receipt date of October 29, 2020; and

WHEREAS, the proposal received from McManimon, Scotland and Baumann is responsive; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement for Bond Counsel Services with McManimon, Scotland and Baumann, 75 Livingston Avenue, Roseland, New Jersey, 07068, for a term of January 1, 2021 to December 31, 2021.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the Contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov stated the Resolution needs to be reworked, in addition to, in the “Nowtherefore”, number one, it needs to include the term of the contract.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Rosenberg, SECONDED by Lippman to approve Resolution R2021-15 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-15 was approved with the revisions.

Resolution R2021-016 Authorizing Cancellation of Small Tax Balances

**RESOLUTION R2021-016
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Tax Collector has certified that small balances exist on various properties; and

WHEREAS, these balances should be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Tax Collector is hereby authorized and directed to cancel balances as detailed on the attached Tax Collector’s list, entitled “East Windsor Township Adjustment Batch Verification Listing”, dated December 21, 2020, consisting of 10 pages and certified by the Tax Collector, to Cancel Small Balances pursuant to N.J.S.A. 40A:5-17.1.

I hereby certify the foregoing to be a true copy of a Resolution adopted the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov requested that the Resolution include the Tax Collector’s list title and date and the Tax Collector’s certification with signature on the list.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2021-16 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-16 was approved with the revisions.

Resolution R2021-017 Approving Purchase of Software Maintenance Updates with
Edmunds Associates, Inc. for Finance Department

RESOLUTION R2021-017
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there is a need to purchase a software maintenance system which includes enhancements and upgrades of the Edmunds payroll, finance and tax collection programs for the Finance Department; and

WHEREAS, Edmunds & Associates Inc. is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Finance Director's recommendation on this purchase; and

WHEREAS, the maximum amount of the purchase is \$14,110.00 and funds are available in the 2020 Municipal Operating Temporary Budget Account No. 1-01-20-140-140-245 entitled "Edmunds and Associates Data Processing", pending the adoption of the 2021 Municipal Budget, as evidenced by the Chief Financial Officer's Certification No. B2021-006.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Edmunds & Associates, Inc., Attn: Accounts Receivable, 301 A Tilton Road, Northfield, New Jersey 08225 for the purchase of 2020 Software Maintenance System for the East Windsor Township Finance Department, in an amount not to exceed \$14,110.00, all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

It was MOVED by Lippman, SECONDED by Yeager to approve Resolution R2021-17.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-17 was approved.

Resolution R2021-018 Renewal of Alcoholic Beverage Control License for Windsor Grand Café Corp t/a Town Diner

RESOLUTION R2021-018
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, Plenary Retail Consumption License No. 1101-33-006-014 has been in an inactive status since January 21, 2015 due to the licensee looking for a location in East Windsor Township to site and activate the license, and any further renewal required the prior approval of the Division of Alcoholic Beverage Control; and

WHEREAS, by Special Ruling dated November 2, 2020 by the New Jersey Division of Alcoholic Beverage Control, Department of Law and Public Safety, East Windsor Township was authorized to consider an application from Windsor Grand Café Corp for renewal of the license for the 2020-2021 and 2021-2022 terms; and

WHEREAS, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control for the 2020-2021 and 2021-2022 liquor license terms; and

WHEREAS, the Chief of Police and the Health Department have advised that a review of records do not reveal any facts or circumstances that would preclude license renewal; and

WHEREAS, no objections have been made to the renewal of this license.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of Plenary Retail Consumption License No. 1101-33-006-014 for the years July 1, 2020 to June 30, 2021 and July 1, 2021 to June 30, 2022.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 12, 2021.

Mayor Mironov requested that the “We Check for 21” pledge is signed as well.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2021-18.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-18 was approved.

Resolution R2021-019 Approval of Public Health Shared Service Partnership Agreement with Mercer County for Public Health Preparedness and Response to Bioterrorism, Outbreaks of Infectious Disease, and other Public Health Threats and Emergencies

Resolution R2021-019 was held till the next regularly scheduled meeting.

APPLICATIONS:

REPORTS BY COUNCIL AND STAFF:

CORRESPONDENCE:

APPOINTMENTS:

APPROVAL OF BILLS:

Mayor Mironov stated a 2021 Current Bill list, 2020 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided with the holds and clarifications.

Council Member Zoller questioned Current, page 5, bill list on the emergency and safety equipment. He also questioned Current, page 6, and requested to hold the bill subject to clarification on the uniform company patches. Council Member Zoller also requested clarification on Current, page 4, bill on the cat food. Mayor Mironov requested to see the paperwork on the Capital bill for the Senior Center and requested that the bill be held.

It was MOVED by Zoller, SECONDED by Yeager to approve the Bill Lists with the holds and clarifications.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the various presented Bill Lists were approved with the holds and clarifications.

MATTERS BY COUNCIL:

Council Member Daniels requested that Department of Public Works look into the pothole near the Twin Rivers Drive stop sign on the southbound side. Mayor Mironov reported the following were distributed to Mayor and Council: A memo, dated December 28, from the Chief of Police regarding digital mug shot system; a Tax Collectors report, dated December 2020; and a letter, dated January 6, from East Windsor Regional School District regarding procedures. Mayor Mironov requested a status update on the Shagbark Lane and Charred Oak Lane project. She also requested a status update on the Route 130/Hankins/Conover Road project and the grant money.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. Abandoned Foreclosed Property Program Administration

Mayor Mironov requested to list the item on the next regularly scheduled agenda pending information on why there was a loss in revenue in 2020.

2. Windsor Castle Affordable Housing Units Project

Mayor Mironov provided an update to Council Members on the project and the progress. She stated this is a project from the affordable housing program. She stated 14 of the 28 units have been converted and they are in the process of finishing those remaining units. She also stated there was a request for payment out of the affordable housing trust fund and the Finance Director will move forward with payment since the paperwork is in order.

3. Watershed Institute Stream Clean-up (April 2021)

Mayor and Council unanimously decided to hold the Stream Clean-up event on April 24, from 9:00 a.m. to 11:00 a.m. at Etra Lake Park.

4. Gateway Signage

Mayor Mironov and Council Member Zoller provided Council with an update regarding the Gateway signage. Mayor Mironov stated the Economic Development Committee have been working hard to delicately pull together businesses to be sponsors of the gateway signs. She stated they have a commitment at this point of five businesses who are interested. Council Members unanimously approved to move forward with the project.

5. East Windsor Senior Center Expansion Project: Architect Requested Written Project Plan; Contract Bid Award Matters; Change Order Process

Mayor Mironov stated she and the Township Manager are working very hard on a process with the Architect and they are trying to keep the project on the projected timeline without any further delays.

MATTERS BY PUBLIC: No one from the public spoke.

ADJOURNMENT:

Next Meeting: January 26, 2021

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor