

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday December 22, 2020

5:30 p.m.

via Zoom Video Conferencing

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on Tuesday, December 22, 2020.

#### **VERIFICATION:**

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 10, 2020 in the annual meeting notice and on December 18, 2020, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

**FLAG SALUTE:** Led virtually by Council Member Alan Rosenberg.

#### **ROLL CALL:**

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Also present were Township Attorney David Orron, Township Manager James Brady and Municipal Clerk Kelly Lettera.

#### **PRESENTATIONS & PROCLAMATIONS:**

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

David Absalom, was interviewed and is interested in volunteering for the Planning Board or Zoning Board of Adjustment.

Mike Wong, was interviewed and is interested in volunteering for the Health Advisory Board or Economic Development Committee.

Megan Molinelli, East Windsor Regional School District High School student was interviewed and is interested in volunteering for the East Windsor Municipal Alliance for the Prevention of Substance Abuse.

Simranjot Mann, East Windsor Regional School District High School student was interviewed and is interested in volunteering for the East Windsor Municipal Alliance for the Prevention of Substance Abuse or the Health Advisory Board.

#### **PUBLIC FORUM:**

#### **MINUTES:**

December 17, 2019

March 10, 2020  
March 24, 2020  
November 9, 2020 Special Meeting

Mayor Mironov held December 17, 2020, March 10, 2020, March 24, 2020 and November 9, 2020 Special Meeting Minutes pending additional revisions.

July 21, 2020

It was MOVED by Lippman, SECONDED by Rosenberg to approve the July 21, 2020 Council meeting minutes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, the July 21, 2020 minutes were approved.

June 2, 2020  
June 16, 2020  
July 7, 2020  
August 4, 2020  
August 18, 2020  
September 1, 2020  
September 22, 2020  
October 6, 2020  
November 10, 2020  
November 24, 2020

All remaining minutes were rescheduled to the next regularly scheduled meeting.

#### **ORDINANCE – PUBLIC HEARING:**

#### **ORDINANCE – INTRODUCTION:**

**Ordinance 2020-11**                      An Ordinance Accepting Donation of Real Property Located off of Old York Road and Designated as Block 42, Lot 13 on the East Windsor Township Tax Map

#### **AN ORDINANCE ACCEPTING DONATION OF REAL PROPERTY LOCATED OFF OF OLD YORK ROAD, AND DESIGNATED AS BLOCK 42, LOT 13 ON THE EAST WINDSOR TOWNSHIP TAX MAP**

**WHEREAS**, David Saltman is the owner of the property located off of Old York Road and designated as Block 42, Lot 13 on the East Windsor Township Tax Map, consisting of 2.6 acres, and has signed a Quit Claim Deed transferring all of his interest in this property to East Windsor Township; and

**WHEREAS**, the Township Council has determined that it is in the best interests of the Township of East Windsor to accept the donation of Block 42, Lot 13.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

**SECTION 1. AUTHORIZATION.**

- A. The Township hereby accepts the donation of the property located off of Old York Road and designated as Block, 42, Lot 13 on the East Windsor Township Tax Map, consisting of 2.6 acres.
- B. The Mayor, Municipal Clerk, and Township Attorney are hereby authorized to take all necessary actions to acquire the property located off of Old York Road and designated as Block, 42, Lot 13 on the East Windsor Township Tax Map, consisting of 2.6 acres.

**SECTION 2. REPEAL.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3. SEVERABILITY.** If any section, subsection, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect 20 days after final passage and publication according to law.

It was MOVED by Yeager, SECONDED by Shapiro to approve Ordinance 2020-11 on introduction, authorize publication as required by law and set a public hearing for January 12, 2021.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2020-11 was approved on introduction, authorize publication as required by law and set a public hearing for January 12, 2021.

**RESOLUTIONS:**

**Resolution R2020-192** Authorizing Cancellation of Grant Receivable and Reserve Balances

**RESOLUTION R2020-192  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, grant receivable and reserve balances of \$286,817.51 remain on the Capital Fund balance sheet have expired; and

**WHEREAS**, it is necessary to formally cancel the receivable and reserve balances from the balance sheet;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the following grant receivable and reserve balances be cancelled:

<b>Receivable:</b>		
	2019 Child Passenger Safety Seat	\$0.54
	Ordinance 2013-04 NJDOT Route 571 Sidewalk in Transit Program	\$124,000.00
	Ordinance 2019-01 NJDOT Oak Creek Road	\$5,520.66
	Ordinance 2019-01 NJDOT Old Cranbury Road	\$11,491.49
<b>Total Receivable</b>		\$141,012.69
<b>Reserve:</b>		
	2019 Child Passenger Safety Seat	\$0.54
	2019 Recycling Tonnage	\$0.87
	EWI/NJTPK Exit 8 T&D Study	\$832.29
	NJ Transit Bus Grants 2019/2020	\$3,958.97
	Ordinance 2013-04 NJDOT Route 571 Sidewalk in Transit Program	\$124,000.00
	Ordinance 2019-01 NJDOT Oak Creek Road	\$5,520.66
	Ordinance 2019-01 NJDOT Old Cranbury Road	\$11,491.49
<b>Total Reserve</b>		\$145,804.82

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

Mayor Mironov requested that the first line of the table be removed and revising the receivable total in the Resolution.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Zoller, SECONDED by Lippman to approve Resolution R2020-192 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-192 was approved with the revisions.

**Resolution R2020-197**      Approval of Extension of Lease for Farming of Property located off of Old York Road (Block 29, Lot 6) with Kevin and Sharon Kyle

**RESOLUTION R2020-197  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, by Resolution R2015-079, approved on April 21, 2015, the East Windsor Township Council awarded a lease of 60 farmable acres of the Township owned 100 acre property located on Old York Road (Block 29, Lot 6) to Kevin and Sharon Kyle, through December 31, 2020; and

**WHEREAS**, by Resolution R2016-146, approved on August 21, 2016, Mayor and Council, pursuant to the lease terms, reclaimed the land located on Old York Road to plant 3,000 trees for the Township No Net Loss Reforestation Program, Phase 3 and terminated the Lease for farming; and

**WHEREAS**, the Township used approximately 26 of the 60 farmable acres for the planting of the 3,000 No Net Loss trees, leaving 34 acres of farmland available for farming; and

**WHEREAS**, by expressed interest from Kevin Kyle, Resolution R2017-113, was approved by Mayor and Council on June 27, 2017 authorizing the reinstatement of Resolution R2015-079 with the modification of the acreage to farm to the remaining 34 farmable acres of the Township owned 100 acre property designated on Old York Road (Block 29, Lot 6); and

**WHEREAS**, paragraph 2 of the original lease dated April 21, 2015, provided an option for the lessee to renew the lease for an additional five years, under the same terms and conditions; and

**WHEREAS**, Kevin & Sharon Kyle has expressed interest in continuing to farm the 34 acres of farmland and renew the lease for five additional calendar years commencing January 1, 2021 through December 31, 2025, under the same terms and conditions.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Council hereby agrees to extend the original lease, dated April 21, 2015, to Kevin & Sharon Kyle, 230 Cedarville Road, East Windsor, New Jersey 08520, to farm the 34 acres of the Township owned 100 acre property located on Old York Road (Block 29, Lot 6), for five additional calendar years from January 1, 2021 through December 31, 2025, under the same terms and conditions.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Lease Extension.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

Mayor Mironov requested that the Resolution and the agreement both include the farmable acres.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Rosenberg, SECONDED by Shapiro to approve Resolution R2020-197 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-197 was approved with the revisions.

**Resolution R2020-200** Authorizing Cancellation of Grant Receivable and Reserve Balances

**RESOLUTION R2020-200  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, grant receivable and reserve balances of \$9,218.00 remain on the Capital Fund balance sheet have expired; and

**WHEREAS**, it is necessary to formally cancel the receivable and reserve balances from the balance sheet;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the following grant receivable and reserve balances be cancelled:

<b>Receivable:</b>		
	2019/2020 Municipal Alliance	\$4,609.00
<b>Total Receivable</b>		\$4,609.00
<b>Reserve:</b>		
	2019/2020 Municipal Alliance	\$4,609.00
<b>Total Reserve</b>		\$4,609.00

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2020-200.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-200 was approved.

**Resolution R2020-201**      Authorizing Cancellation of Outstanding Checks

**RESOLUTION R2020-201  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there exists on the books of the Recreation, Grant, Trust Fund, Garbage District and Current Fund accounts outstanding checks that have not cleared in over 12 months; and

**WHEREAS**, outstanding checks may be cancelled with the approval of the Township Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Finance Director has requested and is hereby authorized to cancel the following outstanding checks in the amounts shown from the Recreation, Grant, Trust Fund, Garbage District and Current Fund accounts:

<u>Account</u>	<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
Recreation	6987	2/14/2017	23.00
Recreation	7359	7/24/2018	370.00
Recreation	7714	9/10/2019	375.00
Grant	2554	1/23/2018	100.00
Grant	2612	1/18/2019	100.00
Grant	2613	1/18/2019	100.00
Trust Fund	6521	2/2/2018	250.00
Garbage District	6078	9/12/2017	3,325.39
Garbage District	6238	2/12/2019	384.86
Current Fund	54864	2/14/2017	742.00
Current Fund	56078	11/21/2017	6.75
Current Fund	56339	1/23/2018	100.00
Current Fund	57170	7/24/2018	354.84
Current Fund	57752	1/15/2019	144.00
<b>Total</b>			<b>6,375.84</b>

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

Mayor Mironov requested that the table be inserted into the Resolution outlining what is being canceled.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2020-201 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-201 was approved with the revisions.

**Resolution R2020-202** Authorizing Cancellation Among the 2020 Budget Appropriations

**RESOLUTION R2020-202  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A 40A:4-60 provides that any unexpended balances of appropriations may be cancelled prior to the end of the fiscal year; and

**WHEREAS**, it is necessary that Current Fund budget appropriation balances which remain unexpended be formally cancelled so that the unexpended balances may be credited to fund balance.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the attached listed unexpended balances of the Current Fund be cancelled.

Tax Collector S&W (Second Clerk position unfilled)	\$35,000.00
Municipal Court S&W (position unfilled)	\$48,270.00
Group Insurance for Employees (unused)	\$50,000.00
Police Training – Training and Tuition (same as prior year)	\$45,000.00
<b>Total</b>	<b>\$178,270.00</b>

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

Mayor Mironov requested that the Resolution include the table of balances that are being cancelled.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Daniels, SECONDED by Shapiro to approve Resolution R2020-202 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-202 was approved with the revisions.



**Resolution R2020-203** Authorizing Cancellation Among Additional 2020 Budget Appropriations

Mayor Mironov requested to void Resolution R2020-203 stating it was not needed.

**Resolution R2020-204** Approval of Shared Services Agreement with Mercer County for Grant Funding for FY21 (October 1, 2020 to June 30, 2021) for East Windsor Municipal Alliance for the Prevention of Substance Abuse

**RESOLUTION R2020-204  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the East Windsor Municipal Alliance for the Prevention of Substance Abuse has been awarded a grant by the Mercer County Department of Human Services, Division of Drug and Alcohol, for FY21 (October 1, 2020 through June 30, 2021) in the amount of \$11,267.00; and

**WHEREAS**, in order to obtain such grant, it is necessary that the Mayor and Township Council approve the Contract with the County of Mercer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached "Shared Services Agreement between East Windsor Township and County of Mercer" for the East Windsor Municipal Alliance Program, for FY2021, for the term of October 1, 2020 through June 30, 2021, in the amount of \$11,267.00.
2. The East Windsor Municipal Alliance for the Prevention of Substance Abuse and the Township of East Windsor agree to perform services described in the program specifications in the manner and upon the terms specified and to complete and file the required programmatic reports.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2020-204.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-204 was approved.

**Resolution R2020-205** Approval of Public Health Shared Service Partnership Agreement with Mercer County for Public Health Preparedness and Response

to Bioterrorism, Outbreaks of Infectious Disease, and other Public Health Threats and Emergencies

Mayor Mironov held Resolution R2020-205 requesting additional information and an understanding on the purpose of the agreement with Mercer County and who will be coordinating the information.

**Resolution R2020-206** Authorizing Purchase of Leaf Equipment from Old Dominion Brush Company for the Department of Public Works

**RESOLUTION R2020-206**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, there is a need to purchase various replacement leaf collection equipment for the Public Works Department; and

**WHEREAS**, Old Dominion Brush Company is the sole provider and only local vendor authorized to sell this equipment; and

**WHEREAS**, since the purchase is under \$17,500.00, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500.00; and

**WHEREAS**, the Township Council has reviewed the Director of Public Works recommendation on these purchases; and

**WHEREAS**, the maximum amount of the purchase is \$3,356.00 and funds are available in the Capital Fund Account No. C-04-55-980-924-635 entitled Ordinance 2020-07 entitled "DPW Leaf Vacuum Equip Acquisition" as evidenced by the Chief Financial Officer's Certification No. C2020-039.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Old Dominion Brush Company, 5118 Glen Alden Drive, Richmond, Va. 23231, for the purchase of one Impeller Housing Liner in the amount of \$241.00, one fan in the amount of \$834.00, one Bushing in the amount of \$68.00, one PTO/Clutch in the amount of \$1,950.00, one belt in the amount of \$63.00 and an additional shipping charge in the amount of \$200.00, for a total amount not to exceed \$3,356.00, all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

Mayor Mironov requested the Resolution to be revised to reflect what is being purchased.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2020-206 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-206 was approved with the revisions.

**Resolution R2020-207** Authorizing Purchase of Replacement Turn-Out Gear from SAFE-T for East Windsor Volunteer Fire Company No. 1

**RESOLUTION R2020-207  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need to purchase replacement turn-out gear, (coats and pants) for the East Windsor Volunteer Fire Company No. 1; and

**WHEREAS**, three (3) quotes were obtained to provide this replacement turn-out gear; and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12 of the Local Public Contracts Law; and

**WHEREAS**, the lowest cost proposal for the replacement turnout equipment was submitted by SAFE-T through State Contract No. #17-Fleet-00810 which is valid through April 30, 2021; and

**WHEREAS**, the Township Council has reviewed the Township Manager's and the East Windsor Volunteer Company No. 1 Fire Chief's recommendations on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$16,255.10 and funds are available in Account No. C-04-55-980-923-531, Ordinance 2019-01, entitled "FC#1 Turnout Gear" in the amount of \$2,402.08 and Account No. C-04-55-980-924-531, Ordinance 2020-07, entitled "FC#1 Turnout Gear", in the amount of \$13,853.02, as evidenced by the Chief Financial Officer's Certification No.C2020-040.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to: Safe-T, 23 Hamburg Turnpike, Unit A, Riverdale, New Jersey 07457, for five (5) Morning Pride turnout coats in the amount of \$1,929.23 each and five (5) Morning Pride turnout pants at \$1,321.79 each, for a total amount not to exceed \$16,255.10, for the East Windsor Volunteer Fire Company No. 1, Inc., all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

It was MOVED by Shapiro, SECONDED by Yeager to approve Resolution R2020-207.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-207 was approved.

**Resolution R2020-208**      Establishing Date, Time and Place for East Windsor Township  
2021 Reorganization Meeting

**RESOLUTION R2020-208**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, Section 2-2.2 of the Administrative Code of the Township of East Windsor directs that at the annual organization meeting the members of the Township Council will assemble at a place designated in December of each year by Resolution of the governing body and organize and elect one (1) of the members of the Council as Mayor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that the annual reorganizational meeting for the year 2021 shall be held on Tuesday, January 5, 2021 at 6:30 p.m. via electronic means only, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and Executive Order No. 103 issued by Governor Murphy on March 9, 2020 declaring a “State of Emergency and Public Health Emergency in the State of New Jersey,” in order to protect the health, safety, and welfare of our citizens while ensuring the continued function of the government.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on December 22, 2020.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2020-208.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2020-208 was approved.

**APPLICATIONS:**

**REPORTS BY COUNCIL AND STAFF:**

Mayor Mironov requested that all Boards and Commissions need to meet on a regular basis and the chairpersons need to have plans and goals set for the current year. She further stated the monthly meetings need to be set with the Mayor and the Mayor and the Clerk need to be cc'd on the email notices.

**CORRESPONDENCE:**

**APPOINTMENTS:**

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2020 Current Bill list, 2019 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided with the holds and clarifications.

Council Member Zoller requested clarification on Current 2020, page 6 bills list. Mayor Mironov requested clarification on the Current 2020, page 8, bill list regarding Exeter Road tree removal. She also requested to hold the Phoenix Advisors bill on the Capital list.

It was MOVED by Lippman, SECONDED by Shapiro to approve the Bill Lists with the holds and clarifications.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes and no (0) nays, the various presented Bill Lists were approved with the holds and clarifications.

**MATTERS BY COUNCIL:**

Mayor Mironov stated a memo was provided to Mayor and Council regarding the appointment of a Dispatch Communications Committee. She also requested a status on Shagbark Lane and the punch list of items that need to be addressed and completed. She also requested a status of the sidewalks for the Patel Subdivision. Mayor Mironov also requested staff to provide a plan for the Exeter Road project.

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. East Windsor Senior Center Expansion Project: Architect Requested Written Project Plan, Contract Bid Award Matters

Mayor Mironov stated she is still awaiting a memo from the architect regarding information on the deduct option. She requested to list the item on the next regularly scheduled Council meeting in hopes that the architect provides Mayor and Council with the requested information.

2. Abandoned Foreclosed Property Program Administration

Mayor Mironov requested that the Township Manager, Township Clerk and Chief Finance Officer get together to provide a memo to Mayor and Council with an explanation on the decrease in fees for the first three months of 2020. She requested to list the item on the next regularly scheduled Council meeting under discussions items.

3. Vacant Parcel at 64 Woodside Avenue (Block 22, Lot 48)

Mayor Mironov requested staff to provide a plan as to the proposed sale of the property.

Mayor Mironov also requested to list the Gateway Signage as an item to the next regularly scheduled Council meeting agenda under discussion items.

**MATTERS BY PUBLIC:** No one from the public spoke.

**ADJOURNMENT:**

Next Meeting: January 5, 2021 Reorganization Meeting

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Kelly Lettera  
Municipal Clerk

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Janice S. Mironov  
Mayor