

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, January 28, 2020

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:32 p.m. on Tuesday, January 28, 2020.

VERIFICATION:

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 8, 2020 in the annual meeting notice and on January 24, 2020, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Led by Council Member Alan Rosenberg.

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman (7:38 p.m.), Alan Rosenberg, Peter Yeager, John Zoller and Mayor Janice Mironov. Council Member Perry Shapiro was absent. Also present were Township Attorney David Orron, Township Manager James Brady and Municipal Clerk Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

Human Trafficking Awareness Month – January 2020

Mayor Janice S. Mironov, joined by Womanspace Executive Director Patricia Hart and Chief of Police James Geary, issued a Mayoral Proclamation recognizing January as Human Trafficking Awareness Month. Womanspace, the lead non-profit organization in Mercer County that provides crisis intervention and support for victims of domestic violence and sexual assault, offers support and services for survivors of human trafficking. Mayor Mironov also presented Ms. Hart with monetary donations contributed by from the community as part of the annual Communities of Light event.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Manoj Shah, was interviewed and is interested in volunteering for the Commission on Aging or Local Assistance Board.

PUBLIC FORUM:

John Lucs, 114 Wickham Road, East Windsor, NJ spoke regarding the Union Transportation Trail. Mayor Mironov stated she has taken a more active role in the Union Transportation Trail and in the upcoming weeks there will be a public information session providing information to the community on the project.

MINUTES:

July 23, 2019

Mayor Mironov requested that the July 23, 2019 minutes to be held.

October 15, 2019
October 29, 2019
November 6, 2019
November 26, 2019
December 17, 2019
January 1, 2020
January 14, 2020

All remaining minutes were rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

Ordinance 2020-01 An Ordinance Amending and Supplementing Chapter X, "Traffic," Section 10-8, "Bus Stops," Schedule X, "Bus Stops," of the Revised General Ordinances of the Township of East Windsor, to Add a Bus Stop on Lanning Boulevard

**TOWNSHIP OF EAST WINDSOR
COUNTY OF MERCER
ORDINANCE NO. 2020-01**

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER X, "TRAFFIC," SECTION 10-8, "BUS STOPS," SCHEDULE X, "BUS STOPS," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EAST WINDSOR, TO ADD A BUS STOP ON LANNING BOULEVARD

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF EAST WINDSOR, as follows:

SECTION 1. Chapter X, "Traffic," Section 10-8, "Bus Stops," Schedule X, "Bus Stops," is hereby amended and supplemented by the addition of the following Bus Stop:

25. Along LANNING BOULEVARD, on the Northbound side, 75 feet South of the access road to the Municipal Building.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance.

SECTION 4. This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated the Ordinance was introduced at the meeting of January 14, 2020 and the Public Hearing set for tonight. Mayor Mironov declared the public hearing open on Ordinance 2020-01. With no comment from the public being made, Mayor Mironov declared the public hearing closed.

Mayor Mironov suggested in Section 25 of the Ordinance that it read as “Access Road”, which allows it to read better.

[NOTE: Revision is reflected in the above Ordinance.]

It was MOVED by Lippman, SECONDED by Daniels to adopt Ordinance 2020-01 and authorize publication as required by law with the minor grammatical change.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Ordinance 2020-01 was adopted and publication authorized as required by law.

Mayor Mironov moved up item #7, “Union Transportation Trail Extension Project: Status Report,” under Discussion Items to this part of the meeting since East Windsor resident John Lucs wanted to speak on the Union Transportation Trail.

Mayor Mironov stated a grant was received from the Delaware Valley Planning Commission in the amount of \$135,000 for preliminary design and engineering for the Union Transportation Trail Project. She further stated that the Township went out for RFP and Hopewell Valley Engineering was hired for the preliminary design and engineering for the project. Mayor Mironov stated a working committee has met several times with Hopewell Valley Engineering the last time was August of 2019. She stated at that time Hopewell Valley Engineering was working with JCP&L to get the access easements approved for the railroad right of way with the surrounding homeowners to confirm they had to access to the right of way for the Union Transportation Trail. She state at the moment the Township is awaiting to hear back regarding those issues and how to move forward. She stated she is very eager to get the project moving and get this portion completed. Mayor Mironov stated Township Officials, Mercer County Planning Department and Hopewell Valley Engineering will be speaking via teleconference this week to identify what the remaining tasks are and where they are in the planning to complete the project. Mayor Mironov stated, in the interim, the New Jersey Department of Transportation Commissioner was in East Windsor on January 22 and held a press conference announcing East Windsor was being awarded a \$450,000 grant from the New Jersey Department of Transportation bicycle program towards the construction for the Union Transportation Trail extension. Mayor Mironov stated the Commissioner was very supportive of the project and she expressed she would ensure that the project would be completed. Mayor Mironov stated Mayor and Council is energized because the funding seems to be available to move the project forward to finish the preliminary engineering and design to get the project completed. Mayor Mironov stated once the easement agreements and sign-offs are completed a public meeting will be held to share the

preliminary design with the community to get feedback. She stated once all the preliminary details have been figured out then the Township will go out to bid for engineering and construction. Mayor Mironov stated in the course of the preliminary engineering there may be a few property acquisitions outside of the JCP&L property and the process will be provided on how to proceed with those properties.

John Lucs asked how the property located at 111 Old York Road will be affected and if they are looking at an alternative on how that will cut through the property to Working Dog Winery. Mayor Mironov stated that subject will be discussed during one of the upcoming meetings and someone from the Township will get back to him on that once they determine. Mayor Mironov stated she has taken a more active role on the project and all of the steps will be identified within the upcoming weeks.

ORDINANCE – INTRODUCTION:

RESOLUTIONS:

Resolution R2020-021 Appointing East Windsor Municipal Court Judge

**RESOLUTION R2020-021
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

BE IT RESOLVED, by the Township Council of the Township of East Windsor that Edward H. Herman is appointed Municipal Court Judge of the Township of East Windsor for a three (3) year term commencing January 1, 2020 through December 31, 2022.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated the Judge was appointed at the January 1, 2020 Reorganizational meeting, but the appointment requires Mayor and Council to adopt a Resolution.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Resolution R2020-021.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-021 was approved.

Resolution R2020-022 Approval of Professional Services Agreement for Municipal Prosecutor with Robert Janzekovich

**RESOLUTION R2020-022
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for the services of a Municipal Prosecutor, for the term of January 1, 2020 through December 31, 2020, in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township solicited proposals on November 13, 2019 and received one (1) proposals for Municipal Prosecutor by the receipt date of December 18, 2019; and

WHEREAS, the most responsive proposal was received from Robert J. Janzekovich; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the maximum amount of the contract is \$45,000 and funds are available in the Current Fund Account No. 0-01-25-275-702-249 entitled "Prosecutor-Licensed Professional", pending adoption of the 2020 Municipal Budget, as evidenced by the Chief Financial Officer's Certification No. B2020-006.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with Robert J. Janzekovich, 6 Julia Drive, Monroe Township, NJ 08831, for the term of January 1, 2020 through December 31, 2020.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated the Municipal Prosecutor was appointed at the January 1, 2020 Reorganizational meeting, but the appointment requires Mayor and Council to adopt a Resolution.

It was **MOVED** by Yeager, **SECONDED** by Lippman to approve Resolution R2020-022.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov

Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-022 was approved.

Resolution R2020-023 Authorizing Renewal of Agreement for Communication Dispatch Services with IXP Corporation for East Windsor Township

**RESOLUTION R2020-023
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on March 8, 2016, by Resolution R2016-053, the East Windsor Township Council approved a five (5) year contract with IXP Corporation, for an initial two (2) year term and option for three (3) one-year renewal terms, with the contract beginning May 16, 2016 for Communication Dispatch Services for a contract price not to exceed \$1,468,000.00 over two years; and

WHEREAS, on March 6, 2018, by Resolution R2018-048, East Windsor approved the option for one (1), one (1) year renewal term, May 16, 2018 through May 15, 2019, in an amount not to exceed \$734,000.00; and

WHEREAS, on January 29, 2019, by Resolution R2019-028, East Windsor approved the option for one (1), one (1) year renewal term, May 16, 2019 through May 15, 2020, in an amount not to exceed \$734,000.00; and

WHEREAS, the Township Council has reviewed the recommendation of the Chief of Police for year five (5) renewal; and

WHEREAS, the maximum annual amount of the contract for year five (5) is \$734,000.00 (\$61,166.67 per month) and the Chief Financial Officer has determined that sufficient funds are available in the Current Account No. 0-01-25-250-308-254 entitled "Communications Contracts," pending adoption of the 2020 budget, as evidenced by the Chief Financial Officer's Certification No. B2020-007.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for Communication Dispatch Services with IXP Corporation, Princeton Forrestal Village, 103 Main Street, Princeton, New Jersey, 08540, is hereby renewed for one (1) year, May 16, 2020 through May 15, 2021, in an amount not to exceed \$734,000.00.
2. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this renewal of the contract, and that the resolution and renewal are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

It was MOVED by Zoller, SECONDED by Daniels to approve Resolution R2020-023.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-023 was approved.

Mayor Mironov stated a recommendation for the renewal of Communication Dispatch Services was provided by the Chief of Police. Mayor Mironov stated on May 15, 2021 the five year contract will terminate and urged, due to the importance of the service, that the Municipal Clerk, Manager's Office as well as the Chief of Police add a reminder to their calendar's for staff to do a full evaluation starting September 2020.

Resolution R2020-024 Amending Resolution R2016-135 awarding Resurfacing and Associated repairs for Oak Creek Road between Oak Creek Circle and Hickory Corner Road to Richard T. Barrett Paving Company, Inc.

**RESOLUTION R2020-024
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on July 19, 2016, by Resolution R2016-135, the East Windsor Township Council approved an award of bid to perform roadway repairs to Oak Creek Road between Oak Creek Circle and Hickory Corner Road to Richard T. Barrett Paving Company, Inc. in an amount of \$349,665.35; and

WHEREAS, the Township needs to amend the total contract amount to be reduced from \$349,665.35 to \$319, 994.20; and

WHEREAS, the Township retained \$6,399.77 of the final completed revised contract price of \$319, 994.20 pending the completion of project and submission of a two year maintenance bond; and

WHEREAS, on December 19, 2019, Maintenance Bond No. 2215881 was issued by North American Specialty Insurance Company in the amount of \$319, 994.20 for the roadway repairs to Oak Creek Road between Oak Creek Circle and Hickory Corner Road with Richard T. Barrett Paving Company, Inc.; and

WHEREAS, pursuant to N.J.S.A. 40:55D-53 of the Municipal Land Use Law, Richard T. Barrett of Richard T. Barrett paving Company, Inc., has requested by letter, dated January 2, 2020, to release the final retainage that is being held by the Township; and

WHEREAS, the Director of Public Works has reviewed and approved the need for the contract reduction and release of additional funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Council approves the reduction of contact for roadway repairs to Oak Creek Road between Oak Creek Circle and Hickory Corner Road to Richard T. Barrett Paving Company, Inc. from \$349,665.35 to \$319,994.20.
2. The Township Council approves the request made by Richard T. Barrett of Richard T. Barrett Paving Company, Inc. for release of the retainage in the amount of \$6,399.77.
3. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to Richard T. Barrett of Richard T. Barrett Paving Company, Inc.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated a recommendation was received from the Director of Public Works on the reduction and the Mayor approved the Resolution on the condition that, as per the Director of Public Works memo, the Maintenance Bond was received October 2019.

It was MOVED by Lippman, SECONDED by Yeager to approve Resolution R2020-024 with confirmation that the October 2019 Maintenance Bond was received.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-024 was approved with the confirmation of receiving the October 2019 Maintenance Bond.

Resolution R2020-025 Authorizing Purchase of Rock Salt from Riverside Construction Material Inc. for Public Works Department

**RESOLUTION R2020-025
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase untreated rock salt; and

WHEREAS, in accordance with N.J.S.A. 40A:11-11, the Township can cooperatively purchase materials which have been bid by the County Government under a County Cooperative Pricing System; and

WHEREAS, Mercer County went out to bid for purchase of untreated rock salt, and on December 19, 2020 awarded contract CK09-MERCER-2019-28, for a two year term from January 24, 2020 to January 23, 2022, to the lowest responsible bidder at \$50.93 per ton for Mercer County and Mercer County Cooperative Pricing System, to Riverside Construction Material Inc., 355 Newbold Road, Fairless Hills, Pa. 19073; and

WHEREAS, the Township Council has reviewed the Director of Public Work's recommendations on this purchase; and

WHEREAS, the Chief Financial Officer has certified that funds will be available, pending the adoption of the 2020 Municipal Operating Budget Account No. 0-01-26-290-401-223 entitled "DPW Rock Salt/Snow & Ice Removal", in an amount not to exceed \$50,930.00, pending adoption of the 2020 budget, as evidenced by the Chief Financial Officer's Certification No. B2020-005.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Riverside Construction Material In, 355 Newbold Road, Failess Hills, Pa. 19073, under the Mercer County Cooperative Contract Purchasing System CK09-MERCER-2019-28 for rock salt at \$50.93 per ton, for 1,000 tons of rock salt, in a total amount not to exceed \$50,930.00.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated a recommendation was provided to Mayor and Council from the Director of Public Works.

It was MOVED by Daniels, SECONDED by Rosenberg to approve Resolution R2020-025 subject to the adoption of the 2020 Municipal Budget.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-025 was approved subject to the adoption of the 2020 Municipal Budget.

Resolution R2020-026 Appointment of Registrar of Vital Statistics

RESOLUTION R2020-026
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, N.J.S.A. 26:8-11 requires the governing body to appoint a local registrar for the Township; and

WHEREAS, East Windsor Township has an existing job title of Secretary 2/Registrar of Vital Statistics; and

WHEREAS, the term of office for the local registrar is three-year in accordance with N.J.S.A. 26:8-13; and

WHEREAS, the State Registrar has requested documentation of the appointment of the Registrar of Vital Statistics from the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Mary Anne Brown is hereby appointed as Registrar of Vital Statistic in combination with her duties as Secretary 2 for the Township of East Windsor.
2. The appointment shall be for a three-year period as required by law unless Mary Anne Brown terminates her employment with the Township sooner or no longer retains the job as Secretary 2/Registrar of Vital Statistics.
3. The Municipal Clerk shall provide a certified copy of this Resolution to the State of New Jersey Registrar of Vital Statistics in order to document this appointment and the commencement of the three-year term as of the date of adoption of this Resolution.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated long standing employee Linda Kessler retired requiring the Township to hire Mary Ann Brown as the new Registrar for the Health Department.

It was MOVED by Yeager, SECONDED by Rosenberg to approve Resolution R2020-026.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-026 was approved.

Resolution R2020-027 Approval of Professional Services Contract for Engineering Services with E&LP for the Reconstruction & Resurfacing of Exeter Road, Exeter Court, Cornwall Drive, Surrey Lane, Berkshire Drive, Stanford Court and Drew Lane

**RESOLUTION R2020-027
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for Engineering Services for the Reconstruction and Resurfacing of Exeter Road, Exeter Court, Cornwell Drive, Surrey Lane, Berkshire Drive, Stanford Court and Drew Lane Project; and

WHEREAS, on December 16, 2019, the Township solicited and posted a request for proposals notice and on January 16, 2020, received nine (9) proposals for Engineering Services; and

WHEREAS, the most responsive and cost effective proposal for Professional Engineering Services for the Reconstruction and Resurfacing of Exeter Road, Exeter Court, Cornwell Drive, Surrey Lane, Berkshire Drive, Stanford Court and Drew Lane Project, was received from E&LP; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Township Council has reviewed the Director of Public Work’s recommendation; and

WHEREAS, the maximum amount of the contract is \$28,970.00 and funds are available in Capital Fund Account No. C-04-55-970-917-253 entitled Ordinance 2015-06, “Bonding and Engineering”, for a total amount not to exceed \$28,970.00, as evidenced by the Chief Financial Officer’s Certification No.C2020-003.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with E&LP, 140 West Main Street, High Bridge, NJ 08829, to provide Professional Engineering Services for the Reconstruction and Resurfacing of Exeter Road, Exeter Court, Cornwell Drive, Surrey Lane, Berkshire Drive, Stanford Court and Drew Lane Project, in an amount not to exceed \$28,970.00.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession that is regulated by law, and also in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

Mayor Mironov stated a recommendation was provided to Mayor and Council from the Director of Public Works on the project. She further requested a few minor changes in the Resolution, which are reflected above. Mayor Mironov requested a time frame on the project as a condition.

It was **MOVED** by Zoller, **SECONDED** by Rosenberg to approve Resolution R2020-027 conditionally with the assurance that the project will be complete by the end of the 2020 year.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-027 was approved conditionally with the assurance that the project will be complete by the end of the 2020 year.

APPLICATIONS:

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg reported the Clean Communities Committee met on January 23 for the Adopt a Spot event at the Senior Center, which was a great event. Mayor Mironov stated six student volunteers were at the event and the Director of Public Works expressed how educated the students were and how they truly help benefit the Township by volunteering. Council Member Rosenberg further reported that the Commission on Aging also met on January 23 and discussed the senior center members are currently at 1700 and growing, the budget, the resource directory and the new student member. Council Member Zoller stated on January 15 the Environmental Commission met and discussed the Urban Renewal Forestry Program accomplishment, which, he noted, needs to be filed by the end of the week. Mayor Mironov requested further information on the filing. Mayor Mironov stated on Saturday the East Windsor Volunteer Fire Co. #2 held their installation dinner, which most of Council attended. Mayor Mironov noted that it was a great event as always and that Chief Batista will continue on in his role and Ben Thornton stepped back and was replaced by new President Gino Esposito. It was further noted that Ben Thornton will remain involved with East Windsor Fire Co. # 2. Mayor Mironov reported that she attended the Mercer County Municipal Alliance dinner event.

CORRESPONDENCE:

Mayor Mironov reminded everyone that the East Windsor food drive continues through the end of January to benefit Rise and St. Anthony's. Mayor Mironov stated East Windsor Township and the New Jersey State League of Municipalities have teamed up to provide a statewide competition for high school Junior and Senior students to submit an essay centering on the theme "*What My Municipal Government Does Best*" and seeking to advance the virtues of elected and volunteer members of the community, while raising awareness of municipal government in general. Essays will be accepted through March 11, 2020. Mayor Mironov stated a memo, dated January 17, from the Township Manager was provided to Mayor and Council regarding the status Hankins/Route 130/Conover Road project. Mayor Mironov stated a memo, dated January 22, from the Township Manager was provided to Mayor and Council, regarding payment number 4 on the Hankins/Route 130/Conover Road project. She stated a memo, dated January 7, was provided to Mayor and Council from the Director of Public Works providing information on the prior Township road project involving Brooktree Road and Wiltshire Drive and she is anticipating that another memo will be provided regarding this because action is required. A memo to Mayor and Council, dated January 7, from the Director of Public Works was provided on the Township roadway project for

Cypress and Woodland Drive and she is anticipating another memo will be provided regarding this because action is required by Finance Department. Mayor Mironov stated a memo, dated January 7, from the Assistant Township Manager regarding payment 3 and 4 from Settembrino Architects. Mayor Mironov stated a letter, dated January 14, from New Jersey Department of Transportation was provided regarding roadway striping and the installation of a traffic signal at the intersection of Airport Road and Route 33. Mayor requested that the Chief of Police look into the letter and request. Mayor Mironov stated a letter, dated January 21, was received from NJFEC regarding the plastic bag bill that is being discussed by the State.

APPOINTMENTS:

2020 Local Emergency Management Planning Committee

Mayor Mironov stated a memo, dated January 22, was provided regarding her appointments for the 2020 Local Emergency Management Planning Committee. Mayor and Council had no comments regarding for the appointments.

APPROVAL OF BILLS:

Mayor Mironov stated a 2019 Current Bill list, 2020 Current Bill list, a Capital Bill List, a TIP bill list, all dated January 23, 2020, and other miscellaneous bill lists and trust accounts were provided.

Council Member Zoller was looking for clarification on Current 2019, page 12, the unusually large bill under motor vehicle supplies; almost \$4,000.

Mayor Mironov held the two bills payable to Earle Asphalt regarding Hankins/Route130/Conover Road Project; one was on the capital bills list and the 2nd was on the TIP bill list. Clarification requested on why two bills and is amount correct? In addition, Mayor Mironov questioned why is \$191,000 plus charged to Capital? Mayor further stated that it should be charged to grant or developers account; and asked it get applied accordingly. She further held the bill on the 2019 current bills list regarding the master plan and requested confirmation of amount and also that there were no other bills paid on that project.

It was MOVED by Lippman, SECONDED by Daniels to approve the Bill Lists with the clarifications and holds.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, the various presented Bill Lists were approved with the clarifications and holds.

MATTERS BY COUNCIL:

Mayor Mironov stated two issues need to be raised from the previous Council meeting. She stated Resolution R2019-191 awaiting follow-up from the Director of Public Works on the repairs to the tot lot at Wiltshire Park. She also stated she is looking for a status on the Anker Park Mercer at Play, the Shoppes at East Windsor project, Magnolia Ridge and the \$30,000 Urban Forestry grant action plan. Mayor Mironov stated in Council folder for tonight's meeting is Resolution R2020-15 for the purchase of the garbage trucks. She stated at the previous meeting the source of the state contract was questioned and after the Clerk and the Director of Public Works clarified the source the Resolution and contract needed to be corrected. Mayor and Council agreed to approve revised Resolution R2020-15. Mayor Mironov stated Ed Kelly, Chairperson of the Planning Board questioned if the Township has an Ordinance for recycling in multifamily complexes. She requested staff to look into this and confirm that the Township does have an Ordinance in place. She further requested staff to look into the striping on Ward Road due to complaints regarding safety from Meadow Lakes residents. Mayor Mironov stated that a reminder came up on the Clerk's calendar regarding the Patel Subdivision and the potential for a sidewalk. She stated it was brought up at a previous Council meeting to look into and she is looking for a status on that or re-calendar for a later date. Mayor Mironov requested that the open space acquisitions including 104 Disbrow Hill Road, 641 Etra Road, 949 Windsor Perrineville Road and 820 Windsor Perrineville Road need to be listed on the next Council meeting agenda to get them moving forward.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. East Windsor Senior Center Expansion – Concept Proposals

Mayor Mironov stated in Council folders tonight is a copy of the presentation that was held at the senior center and information from the architect from the last Council meeting. Mayor Mironov put up the exhibits of the proposed plan and elevations for comments. Comments were solicited from Council Members who all unanimously spoke about the potential flexibility of use and maximizing of space. It was noted also that there is much enthusiasm from the senior center members and they are very pleased to be involved in the process and also with the concepts presented. Mayor Mironov also mentioned that the Township will be receiving additional funding for the senior center project from Department of Community Affairs Small Cities grant in the amount of \$400,000.

2. 2020 Independence Day Celebration

Resolution R2020-028 Action on Award of Contract for Township
Independence Day Fireworks

RESOLUTION R2020-028
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there is a desire to award a contract for the Independence Day fireworks display scheduled on Thursday, July 2, 2020 with a rain date scheduled for July 11, 2020, to be held at Etra Lake Park in the Township of East Windsor; and

WHEREAS, five (5) quotes were solicited and two (2) written quotes were obtained to provide this service; and

WHEREAS, the responsive cost proposal was submitted by D & M Fireworks; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Recreation Director's recommendation on this service; and

WHEREAS, the maximum amount of the contract is \$13,000.00 and funds are available in the Recreation Trust Account No. R-14-20-370-800-000 entitled "Recreation Events", pending adoption of the 2020 budget, as evidenced by the Chief Financial Officer's Certification No. T2020-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to: D & M Fireworks, LLC, P.O. Box 503, Bally, Pa. 19503, for the Independence Day fireworks display scheduled for Thursday, July 2, 2020, with a rain date scheduled for July 11, 2020, in an amount not to exceed \$13,000.00.
2. The Fire Official is authorized subject to compliance with all applicable regulations to issue said permit pursuant to section 5:18-2.7(a) 5.iii. of the Uniform Fire Code of the State of New Jersey, and to enforce the time limit on discharge of fireworks.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 28, 2020.

It was **MOVED** by Zoller, **SECONDED** by Daniels to approve Resolution R2020-028.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2020-028 was approved.

3. 2020 Summer Concerts and Events

Mayor Mironov stated that the Recreation Director provided a memo with suggestions for summer concerts. Council Member Rosenberg suggested and requested additional information

on several groups including Eagles Tribute Bands “On the Border” and “Eagles Experience”, “Gathering Time”, CSNY Cover Band, Eric Clapton Tribute Band, Jersey Four--a Frankie Vali and the Four seasons Tribute Band, and A.M Gold. Council Member Zoller requested information on “Radio Nashville” and Council Member Yeager suggested an “Elton John” Tribute Band for consideration.

4. Township Gun Lock Safety Program

Mayor and Council agree to move forward with the Gun Lock Safety Program in March.

5. Township Auction

Mayor Mironov stated that the Community Development Coordinator, Robert Goodman provided a memo with information regarding both Govdeals and Municibid for discussion. Mayor Mironov noted that the Township had used Govdeals in the past and asked if there is there any difference between the two options. Robert Goodman commented that the difference is in the compensation structure and the Govdeals uses a tiered compensation system based on number of lots at auction and generally has higher rates. Municibid relies on buyer premium and there is zero out of pocket from Township. Council Member Yeager questioned if the Township reserves the right to accept or reject the highest bids. Robert Goodman commented that yes the Township can reject the highest bid. Mayor Mironov has requested that language with clarification regarding this concern be submitted in a follow-up memo.

The recommendation was by Robert Goodman and Township Manager, James Brady to try both versions of auctions; smaller items on-line and larger items at a live auction with auctioneer was agreed by Mayor and Council and will be moved to an action item for an upcoming meeting agenda when clarifications, resolution, contracts etc. are ready next meeting agenda.

6. Dutch Neck Road/ Morrison Road Resurfacing Improvement Project: Status Report by Township Manager

Township Manager, James Brady, noted that there was no new information from Department of Transportation and he will follow up with them as requested by Mayor Mironov.

7. Union Transportation Trail Extension Project: Status Report

Discussion was held in the beginning of the meeting.

MATTERS BY PUBLIC:

Marc Platisky requested that the Township research and consider a “Broadway” Themed Summer Concert.

ADJOURNMENT:

There being no further business Mayor Mironov declared the meeting adjourned at 9:22 p.m.

Next Meeting: February 11, 2020

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor