

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, June 25, 2019

7:30 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, June 25, 2019.

#### **VERIFICATION:**

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 11, 2019 in the annual meeting notice and on June 21, 2019, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

#### **FLAG SALUTE:**

Led By: Council Member Denise Daniels

#### **ROLL CALL:**

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager and Mayor Janice Mironov. Absent was Council Member John Zoller. Also present were Township Attorney David Orron, Township Manager Richard Brand and Municipal Clerk Kelly Lettera.

#### **PRESENTATIONS & PROCLAMATIONS:**

Drug and Alcohol Awareness Month -- "We Check for 21" Campaign

Mayor Mironov thanked the local businesses who attended the program and pledged their support. Mayor Mironov stated that the "We Check for 21" pledge is a requirement of East Windsor for all the liquor license holders in the Township to further ensure they are abiding by the law. East Windsor Municipal Alliance for the Prevention of Substance Abuse Coordinator and Council Member Peter Yeager thanked all those who participated in the campaign to prevent underage drinking. Mayor Mironov presented a Proclamation calling for everyone to participate in the program.

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

#### **PUBLIC FORUM:**

No one spoke from the public.

#### **MINUTES:**

December 4, 2018

Mayor Mironov stated that corrected pages of the December 4, 2018 minutes were provided. She requested that future revisions of minutes have the changes marked. Mayor Mironov stated that page one should have a correction to read *all remaining minutes are to be rescheduled*. She noted that there are errors on page two regarding the Ordinances. Mayor Mironov held the December 4, 2018 minutes.

February 12, 2019

Mayor Mironov stated that corrected pages of the February 12, 2019 minutes were provided.

It was MOVED by Lippman, SECONDED by Rosenberg to approve the February 12, 2019 minutes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager  
Nays – None  
Abstain – Shapiro, Mironov

There being four (4) ayes, no (0) nays, and two (2) abstentions the February 12, 2019 minutes were approved.

October 23, 2018  
January 15, 2019  
March 5, 2019  
March 19, 2019  
April 2, 2019  
April 16, 2019  
May 7, 2019

All remaining minutes are rescheduled to the next regularly scheduled meeting.

**ORDINANCE – PUBLIC HEARING:**

**ORDINANCE – INTRODUCTION:**

**RESOLUTIONS:**

**Resolution R2019-104**      Approval of Agreement with Northgate Tenants Association for Reimbursement for Private Community Services for 2018

**RESOLUTION R2019-104  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the Township Council of the Township of East Windsor and the Northgate Tenants Corporation wish to enter into an Agreement for private community services for the year 2018 in the amount of \$2,252.44, pursuant to N.J.S.A. 40:67-23.2 et seq.; and

**WHEREAS**, the Chief Financial Officer has determined sufficient funds are available in the Current Fund Account No. 9-01-26-325-802-253 entitled "Condo Services", in the amount of \$2,252.44, as evidenced by the Chief Financial Officer's Certification No. B2019-026.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The attached Agreement for the year 2018 in the amount of \$2,252.44 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

Mayor Mironov stated that this agreement was reviewed earlier this year, and Northgate Tenants Association has returned the signed agreement.

It was MOVED by Yeager, SECONDED by Daniels to approve Resolution R2019-104.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-104 was approved.

**Resolution R2019-105** Authorizing Refund of Tax Overpayments

**RESOLUTION R2019-105  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the East Windsor Tax Collector has certified that there have been overpayments for various reasons on certain properties; and

**WHEREAS**, the taxpayers are entitled to refunds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to make payments to the taxpayers for

overpayments according to the attached Tax Collector's 2019 Refund of Taxes List Number 2 dated May 28, 2019.

Mayor Mironov stated that the Tax Collector had provided a certified list on this matter.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-105.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-105 was approved.

**Resolution R2019-106** Chapter 159 – Amending the 2019 Municipal Budget Providing an Item of Revenue and Appropriation for the 2019 Clean Communities Grant

**RESOLUTION R2019-106  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount; and

**WHEREAS**, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2019 in the sum of \$53,739.84 which item is now available as revenue from FY2019 Clean Communities Grant, pursuant to the provisions of the statute.
2. A like sum of \$53,739.84 is hereby appropriated under the caption of FY2019 Clean Communities Grant.

Mayor Mironov requested the last two paragraphs of the resolution be corrected with minor revisions.

It was MOVED by Rosenberg, SECONDED by Shapiro to approve Resolution R2019-106 with changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-106 was approved with changes.

**Resolution R2019-107**      Approval of Purchase and Installation of Police Communication  
Radio Tower and Antennae from Communications Specialists, Inc.  
for the Police Department

**RESOLUTION R2019-107  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need to acquire and install a replacement police communications radio tower and antennae at the Wiltshire Drive location for the Police Department; and

**WHEREAS**, three (3) written quotes were obtained to purchase and install the equipment; and

**WHEREAS**, the lowest cost proposal to purchase and install a replacement police communications radio tower and antennae at the Wiltshire Drive location was submitted by Communications Specialists, Inc.; and

**WHEREAS**, since each of the above purchases is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, the Township Council has reviewed the Chief of Police recommendations on this purchase; and

**WHEREAS**, the maximum amount is \$12,000 to purchase and install a replacement police communications radio tower and antennae at the Wiltshire Drive location and funds are available in Capital Fund Account No. C-04-55-980-923-510, Ordinance 2019-01 entitled “Police Communication Radio Tower/Antenna”, as evidenced by the Chief Financial Officer’s Certification No. C2019-012.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Communications Specialists, Inc., 11C Harts Lane, East Brunswick, NJ 08816, for purchase and installation of police communications radio tower and antennae at the Wiltshire Drive location, for an amount not to exceed \$12,000, in accordance with the attached quote.

Mayor Mironov requested several grammatical changes throughout the Resolution. She stated that there was a recommendation received from the Chief of Police on this subject, and this was incorporated into the Capital budget.

It was MOVED by Yeager, SECONDED by Lippman to approve Resolution R2019-107 with changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-107 was approved with changes.

**Resolution R2019-108**      Authorizing Purchase of Uniforms from Professional Servicewear  
for the Department of Public Works

**RESOLUTION R2019-108**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, there is a need to purchase uniforms for the Public Works Department; and

**WHEREAS**, four (4) written quotes were obtained for this purchase; and

**WHEREAS**, the lowest cost proposal was submitted by Professional Servicewear, Inc.;  
and

**WHEREAS**, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

**WHEREAS**, the Township Council has reviewed the Director of Public Work's recommendation on this purchase; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are available in Current and Garbage Fund Accounts in the following 2019 line item appropriation accounts: 9-01-26-290-401-204 Roads \$3,870.00; 9-01-26-315-403-204 Mechanics \$1,935.00;

9-01-26-300-405-204 Administration \$350.00; 9-01-26-310-409-204 Police B & G \$1,290.00; 9-01-28-375-412-204 Parks \$2,435.00; and 9-30-26-305-150-204 Sanitation \$6,450.00, for a total not to exceed \$16,330.00, as evidenced by the Chief Financial Officer's Certification No. B2019-027.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Professional Servicewear, Inc., 3800 Quakerbridge Road, Hamilton, NJ 08619, for the purchase of uniforms for the Public Works Department, in an amount not to exceed \$16,330.00, all in accordance with the attached quote.

Mayor Mironov requested several grammatical revisions to the Resolution. She stated that there was a recommendation provided by the Director of Public Works with quotes.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-108 with changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-108 was approved with changes.

**Resolution R2019-109**      Approval of Modification to Agreement between Township and T & M Associates for Engineering Services for the Phase I Environmental Site Assessment for 250 Windsor Center Drive (portion of Block 87, Lot 28)

**RESOLUTION R2019-109**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, on April 2, 2019, the East Windsor Township Council approved Resolution R2019-058 to T & M Associates for Professional Engineering Services for a Phase I Environmental Site Assessment for the property located at 250 Windsor Center Drive (portion of Block 87, Lot 28), East Windsor, New Jersey; and

**WHEREAS**, the Township and T & M Associates agree that the parties need to modify the March 19, 2019 Phase I Environmental Site Assessment Agreement to increase the current contract by \$1,832, from \$3,500 to \$5,332 to complete the Site Investigation Services; and

**WHEREAS**, the maximum amount of the contract is \$5,332 and funds are available in the Affordable Housing Trust Fund Account A-22-56-852-852, entitled “Affordable Housing”, as evidenced by the Chief Financial Officer’s Certification No. T2019-008.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the Agreement Modification 1, dated June 7, 2019 (Revised June 12, 2019), between East Windsor Township and T & M Associates for Professional Engineering Services for the Phase I Environmental Site Assessment at 250 Windsor Center Drive (portion of Block 87, Lot 28), East Windsor, New Jersey, to increase the contract in an amount not to exceed \$5,332.00.

Mayor Mironov stated that this is for the property the Township is purchasing. A change order is required because when the Township received the assessment report, soil sampling was required.

It was MOVED by Daniels, SECONDED by Shapiro to approve Resolution R2019-109.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-109 was approved.

**Resolution R2019-110**                      Authorizing Right of Way Use Agreement with Lockheed Martin Corporation for Access to Public Right of Way for Installation of Monitoring Wells on One Mile Road

**RESOLUTION R2019-110**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, under the order of the New Jersey Department of Environmental Protection (NJDEP), Lockheed Martin Corporation is undertaking investigation and remediation of groundwater impacts at its former facility located at 50 Millstone Road, Block 5, Lot 11, in East Windsor Township; and

**WHEREAS**, to meet the requirements of the NJDEP, Lockheed Martin Corporation has requested the permission of the Township to install and maintain three (3) groundwater monitoring wells in the public right-of-way along One Mile Road, between the curb and the sidewalk, at the locations indicated in the attached Right-of-Way Use Agreement; and



**WHEREAS**, the Township Council has reviewed the June 12, 2019 recommendation of the Township Attorney and the June 12, 2019 recommendation of the Township Manager;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Right-of-Way Use Agreement between the Township and Lockheed Martin Corporation, the terms of which are incorporated herein by reference.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution and the executed Right-of-Way Use Agreement to Lockheed Martin Corporation.

Mayor Mironov indicated that she had a couple of questions on this matter. She asked Mr. Brand what is involved in the process of installing the well, and what disruptions will occur to the property and the adjacent roadway. Mr. Brand stated that a well rig would be brought on site in order to drill a hole between the curb line and the sidewalk. The hole would be about four inches wide and would go down approximately eighty feet into the ground. A four inch casing would be inserted into the hole. Mayor Mironov asked what would happen after that process. Mr. Brand stated that a capped pump would be placed in the hole. Mayor Mironov asked if there would be any damage to the surrounding area. Mr. Brand stated that there will be no damage and any areas of grass disturbed will be restored. Mayor Mironov asked if it would be visible. Mr. Brand stated that the hole would be sealed with a metal cap flush with the ground, and will not be visible to cars traveling along the roadway. Mayor Mironov stated that the agreement indicates a twenty year term and asked if that would be when the wells would be removed. Mr. Brand confirmed that was correct. Mr. Orron stated that was included per Lockheed Martin's request. Mayor Mironov stated that in Exhibit A, item number four mentioned waste pickup of fifty-five gallon drums for the site and asked for some clarification on that. Mr. Brand stated that as they drill, water will be applied to liquefy the dirt as it comes up and will be pumped into the drums that will be taken away each day for disposal off site. Mayor Mironov asked if this was related solely to the installation or if there would be further gathering of waste and hazardous material from the site. Mr. Brand confirmed it is only related to installation and would no longer occur once that process is completed. Mayor Mironov asked Mr. Brand if he believed the \$12,000 cash maintenance bond was adequate in the event there is additional work needed or maintenance required. Mr. Brand stated that he believes so. Mayor Mironov asked if this would require any road closures and Mr. Brand stated that it would not, as they would be working in the shoulder. Mayor Mironov stated that they would still have to file a permit with the Township and Mr. Brand agreed.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2019-110.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-110 was approved.

**Resolution R2019-111**      Re-appointment of Tax Assessor

**RESOLUTION R2019-111  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40:9-146 requires the appointment of a Tax Assessor in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

**WHEREAS**, on January 20, 2015, by Resolution R2015-022, David J. Levy was appointed as Township Tax Assessor for a term July 1, 2015 to June 30, 2019; and

**WHEREAS**, it is the desire of the Township Council to re-appoint David J. Levy for the term of office starting on July 1, 2019, which pursuant to N.J.S.A. 40A:9-146, will grant David J. Levy tenure as Tax Assessor.

**NOW, THEREFORE, BE IT RESOVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. David J. Levy is hereby reappointed as Tax Assessor with tenure effective July 1, 2019.
2. The Municipal Clerk shall provide a certified copy of this Resolution to the Director, New Jersey Division of Taxation, the Administrator, Mercer County Board of Taxation and the Township Tax Assessor

Mayor Mironov stated that David Levy was originally appointed as Tax Assessor on January 20, 2015 and his appointment is expiring June 30. Mayor Mironov stated that Council can meet with him prior to reappointment, but she feels he has been outstanding in his position and has done extremely well, and she would highly recommend his reappointment. Mr. Orron stated that he has worked closely with Mr. Levy regarding tax appeals for the Township and he agrees with Mayor Mironov.

Mayor Mironov requested several grammatical and typographical revisions to the Resolution.

It was MOVED by Lippman, SECONDED by Shapiro to approve Resolution R2019-111 with changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-111 was approved with changes.

**Resolution R2019-112** Requiring Township Alcoholic Beverage Control Licensees Pledge  
“We Check for 21” as a Condition of Issuance of Alcoholic  
Beverage Control License

**RESOLUTION R2019-112  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, East Windsor Township in partnership with the Mercer Council on Alcoholism and Drug Addiction is seeking support for the “We Check for 21” Program, designed to prevent underage drinking and heighten the awareness of the problem within our communities; and

**WHEREAS**, approximately 8 in 10 youths will have consumed alcohol at some time in their lives by the time they reach the 12th grade and more than 60% of these youths will have consumed it to the point of intoxication; and

**WHEREAS**, approximately 1,000 drivers between the ages of 16 and 20 who are in fatal accidents each year have blood alcohol levels above the legal limit of .08; and

**WHEREAS**, the “We Check for 21” Program is an excellent vehicle to bring together municipal government leaders, young people, parents, key community and school leaders, policy makers and local businesses toward a common positive community effort.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby require that as a condition of the issuance or renewal of any Township Alcoholic Beverage Control Licenses the Licensee must sign the “We Check for 21” Pledge to prevent underage drinking.

It was MOVED by Yeager, SECONDED by Daniels to approve Resolution R2019-112.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-112 was approved.

Mayor Mironov stated Resolution R2019-113, Resolution R2019-116, Resolution R2019-117, Resolution R2019-118, Resolution R2019-119, Resolution R2019-120, Resolution R2019-121,

Resolution R2019-122, Resolution R2019-123, Resolution R2019-124, Resolution R2019-125, Resolution R2019-126, Resolution R2019-127 and Resolution R2019-128 will be voted on as a block.

**Resolution R2019-113**      Renewal of Alcoholic Beverage Control License for Hightstown American Legion 148

**RESOLUTION R2019-113  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Hightstown American Legion 148 has filed an application for renewal of Club License No. 1101-31-009-001 with the Municipal Clerk; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**WHEREAS**, no objections have been made to the renewal of said license; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-116**      Renewal of Alcoholic Beverage Control License for The Peddie Golf Club

**RESOLUTION R2019-116  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, The Peddie Golf Club, t/a The Peddie School Golf Club, has filed an online application for renewal of Club License No. 1101-31-014-002 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-117**      Renewal of Alcoholic Beverage Control License for Divya & Krisha, LLC

**RESOLUTION R2019-117  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Divya & Krisha, LLC, has filed an online application for renewal of Plenary Retail Distribution License No. 1101-44-002-009 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-118**      Renewal of Alcoholic Beverage Control License for East Windsor BK LLC t/a Bottle King Discount Wine & Liquors

**RESOLUTION R2019-118  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, East Windsor BK, LLC t/a Bottle King Discount Wine, has filed an online application for renewal of Plenary Retail Consumption License No. 1101-44-024-002 with the Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fee has been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-119**      Renewal of Alcoholic Beverage Control License for PST Associates, LLC

**RESOLUTION R2019-119  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, PST Associates, LLC, t/a Windsor Liquors, has filed an online application for renewal of Plenary Retail Distribution License No. 1101-44-017-007 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Acting Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-120**      Renewal of Alcoholic Beverage Control License for Divya & Krina, LLC t/a East Windsor Bowl & Recreation Center

**RESOLUTION R2019-120**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, Divya & Krina, L.L.C., t/a East Windsor Bowl & Recreation Center, has filed an online application for renewal of Plenary Retail Distribution License No. 1101-33-003-009 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-121**      Renewal of Alcoholic Beverage Control License for CS Estates LLC, t/a City Street Café

**RESOLUTION R2019-121  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, CS Estates LLC, t/a City Streets Café, has filed an online application for renewal of Plenary Retail Consumption License No. 1101-33-007-011 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-122**      Renewal of Alcoholic Beverage Control License for CB East Windsor, LLC t/a Charlie Brown's Steakhouse

**RESOLUTION R2019-122  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**



**WHEREAS**, CB East Windsor LLC, t/a Charlie Brown's Steakhouse has filed an online application for renewal of Plenary Retail Consumption License No. 1101-33-021-006 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-123**      Renewal of Alcoholic Beverage Control License for Mali, Inc., t/a Holiday Inn of East Windsor

**RESOLUTION R2019-123  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Mali, Inc., t/a Holiday Inn of East Windsor, has filed an online application for renewal of Plenary Retail Consumption License No. 1101-36-018-005 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license with the condition that this license can only be transferred to another hotel or motel having at least one hundred (100) guest sleeping rooms.

**Resolution R2019-124**      Renewal of Alcoholic Beverage Control License for Woodside Avenue, Inc. t/a Legends Bar & Grille

**RESOLUTION R2019-124**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, Woodside Ave., Inc. t/a Legends Bar & Grille has filed an online application for renewal of Plenary Retail Consumption License No. 1101-36-019-004 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license with the condition that this license can only be transferred to another hotel or motel having at least one hundred (100) guest sleeping rooms.

**Resolution R2019-125**      Renewal of Alcoholic Beverage Control License for Briad Restaurant Group, L.L.C., t/a TGI Friday's

**RESOLUTION R2019-125**

**EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Briad Restaurant Group, LLC, t/a TGI Friday's, has filed an online application for renewal of Plenary Retail Consumption License No. 1101-33-020-002 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-126**      Renewal of Alcoholic Beverage Control License for Twin Rivers Pub LLC

**RESOLUTION R2019-126  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Twin Rivers Pub, LLC, has filed an online application for renewal of Plenary Retail Consumption License No. 1101-33-001-009 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fee has been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-127**      Renewal of Alcoholic Beverage Control License for Windsor  
Grand Cafe Corp t/a Town Diner

**RESOLUTION R2019-127  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Windsor Grand Café Corporation has filed an online application for renewal of Plenary Retail Consumption License No. 1101-33-006-014 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

**Resolution R2019-128**      Renewal of Alcoholic Beverage Control License for Ami & Sami,  
Inc.

**RESOLUTION R2019-128  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Plenary Retail Consumption License No. 1101-33-023-002 has been in an inactive status since March 21, 2006 due to the shopping center being unconstructed, and any further renewal requires prior approval of the Division of Alcoholic Beverage Control; and

**WHEREAS**, by Special Ruling dated June 3, 2019 by the New Jersey Division of Alcoholic Beverage Control, Department of Law and Public Safety, East Windsor Township was authorized to consider an application from Ami and Sami Inc. for renewal of the license for the 2019-2020 term; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, no objections have been made to the renewal of this license.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the issuance of Plenary Retail Consumption License No. 1101-33-023-002 for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue this license.

Mayor Mironov requested if anyone from the public had an issue with the renewal of any of these licenses. No one spoke regarding any of the renewal approvals.

It was MOVED by Yeager, SECONDED by Lippman to approve Resolution R2019-113, Resolution R2019-116, Resolution R2019-117, Resolution R2019-118, Resolution R2019-119, Resolution R2019-120, Resolution R2019-121, Resolution R2019-122, Resolution R2019-123, Resolution R2019-124, Resolution R2019-125, Resolution R2019-126, Resolution R2019-127 and Resolution R2019-128.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2019-113, Resolution R2019-116, Resolution R2019-117, Resolution R2019-118, Resolution R2019-119, Resolution R2019-120, Resolution

R2019-121, Resolution R2019-122, Resolution R2019-123, Resolution R2019-124, Resolution R2019-125, Resolution R2019-126, Resolution R2019-127 and Resolution R2019-128 were approved.

**Resolution R2019-114**      Renewal of Alcoholic Beverage Control License for Hightstown Elks #1955 B.P.O.E

**RESOLUTION R2019-114  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Hightstown Elks #1955 B.P.O.E. has filed an online application for renewal of Club License No. 1101-31-011-001 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

Mayor Mironov requested if anyone from the public had an issue with the renewal of this this license. No one spoke from the public.

It was MOVED by Shapiro, SECONDED by Daniels to Resolution R2019-114.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Mironov  
Nays – None  
Abstain – Lippman, Yeager

There being four (4) ayes, no (0) nays, and two (2) abstentions Resolution R2019-114 was approved.

**Resolution R2019-115**      Renewal of Alcoholic Beverage Control License for Veterans of Foreign Wars Post 5700

**RESOLUTION R2019-115  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Veterans of Foreign Wars Post 5700 has filed an online application for renewal of Club License No. 1101-31-013-001 with the New Jersey Division of Alcoholic Beverage Control; and

**WHEREAS**, the Municipal Clerk represented that the application is in order and the proper fees have been submitted to the Township of East Windsor and to the Division of Alcoholic Beverage Control; and

**WHEREAS**, no objections have been made to the renewal of said license; and

**WHEREAS**, the Chief of Police has advised that a review of police records and records supplied by the New Jersey Division of Alcohol Beverage Control do not reveal any facts or circumstances that would preclude license renewal; and

**WHEREAS**, the Health Officer has reported satisfactory results of the sanitary inspection.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, does hereby approve the renewal of the aforesaid license for the year July 1, 2019 to June 30, 2020, and the Municipal Clerk is hereby authorized and directed to issue said license.

Mayor Mironov requested if anyone from the public had an issue with the renewal of this license. No one spoke from the public.

It was MOVED by Rosenberg, SECONDED by Shapiro to Resolution R2019-115.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Mironov  
Nays – None  
Abstain – Yeager

There being five (5) ayes, no (0) nays, and one (1) abstention Resolution R2019-115 was approved.

## **APPLICATIONS:**

## **REPORTS BY COUNCIL AND STAFF:**

Mr. Yeager stated that the Municipal Alliance for the Prevention of Substance Abuse met on June 12 and discussed the current and upcoming grant years and the five year grant program coming up. He added that the Recreation Commission also met on June 12 and discussed summer events and the summer camp program that just recently started.

Mr. Shapiro stated that he and Mr. Yeager attended the graduation ceremony at Better Beginnings, which was an enjoyable event for the children.

Mayor Mironov stated that she participated in the recent Princeton Mercer Regional Chamber of Commerce Mayors' event along with Ms. Daniels and Mr. Zoller. Mayor Mironov stated that the Economic Development Committee met on June 6 and discussed the annual business awards program and the recent art installation request for proposals for the property at the intersection of Route 130 and Route 33. Mayor Mironov stated that the brochures designed by the Economic Development Committee had been received and would be used as a marketing tool for the Township.

## **APPOINTMENTS:**

Mayor Mironov stated that in Mayor and Council's meeting folders tonight there is a volunteer application from Nil Patel from the Hickory Corner Pharmacy. Mayor Mironov stated that she had asked him to submit his application but she has not made a decision yet regarding his appointment but she would revisit this at the next Council meeting.

## **CORRESPONDENCE:**

Mayor Mironov stated that correspondence will be reviewed during Matters by Council.

## **APPROVAL OF BILLS:**

Mayor Mironov stated a 2019 Current Bill list, 2018 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

Mayor Mironov requested that the two bills on the Current 2019 Bill list attributable to the Master Plan reexamination be held, and requested copies of the invoices and an update on the account balance. She also noted that on the Capital Bill list, there is an invoice for Earle Asphalt for the Route 130 project and while she has no issue with the bill, she did want to note there was an inquiry from the company about the time spent on processing the invoices for payment, so that should be looked into.



It was MOVED by Shapiro, SECONDED by Lippman to approve the Bill Lists with the holds and clarifications.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Mironov  
Nays – None

There being six (6) ayes, and no (0) nays, the various presented Bill Lists were approved with the holds and clarifications.

### **MATTERS BY COUNCIL:**

Mr. Shapiro stated that there have been numerous businesses displaying large fabric signs along the roadways and was concerned that they may be affecting corner sight lines for drivers. Mayor Mironov stated asked the Township Manager to look into the issue.

Mayor Mironov stated that a Tax Collector report for the period ending on May 31, 2019 has been received. She stated that a letter from Assemblyman Daniel Benson supporting the Township's letter sent to the NJDOT regarding the pedestrian underpass on Route 33 was also received. Mayor Mironov stated that a letter dated June 3, 2019 from the East Windsor Municipal Utilities Authority was received transmitting the annual water quality report. Mayor Mironov stated that she received a request from a resident about adding a right turn only lane on Milford Road for traffic turning onto Etra Road and she asked staff to look into the matter and determine if it is a viable idea. Mayor Mironov stated that she received a request from Jerry Ford regarding Conover Road and requested staff look into the matter. Mayor Mironov stated that a letter was received from the New Jersey Health Quality Institute regarding their programs and a copy had been forwarded to the Health Advisory Board chair. Mayor Mironov stated that a memorandum was received from the Township Attorney regarding the letter received from Comcast regarding the franchise renewal. She noted that they also received a corrected memorandum from the Director of Public Works regarding Millstone Road striping.

Mayor Mironov stated that she had brought this up at a prior Council meeting, but a letter dated May 24, 2019 was received regarding the No Net Loss tree program and potential deficiencies and requested that the matter be followed up on. Mayor Mironov requested an update on Brooktree Road and follow up with PSE&G as to when they would be fixing the damage they created on the road. Mayor Mironov stated that she had asked at prior meetings regarding the Stewardship Grant the Township had applied for, and requested that the questions Mayor and Council had asked about the grant program previously be addressed. Mayor Mironov stated that a letter was sent to the Municipal Clerk's Office from Asset Management regarding a release of funds for Tolls Brothers and the Riviera project and asked for clarification as to what this letter is requesting as the project has been completed.

Mayor Mironov stated that she would like an update regarding The Shoppes at East Windsor on Route 130 and the outstanding work that needs to be completed along the rear of the site. She stated that residents have been reaching out to her office regarding this issue. The developer had come back to the Planning Board to get approval for modifications to the basin in the rear, as it was holding water when it shouldn't have been. The developer received Planning Board approval in February and the work was supposed to be completed by June 1. She stated that at the June 3 Planning Board meeting, the Township Manager was asked to follow up with staff and proceed if appropriate with a notice of violation to the developer but she is not aware of that being done. Mayor Mironov requested a report from the Manager as to what is being done internally on this matter. Mayor Mironov stated that a company in Cranbury called SupplyHouse.com has offered to do a community project in the Township and she requested the Manager's Office provide a project proposal for the group, and added Anker Park may be a likely option. Mayor Mironov stated that in Mayor and Council's meeting folders tonight was a letter from the Department of Community Affairs announcing a new application round for the Small Cities Public Facilities grant. She stated that she knows the Assistant Township Manager will be going to the informational meeting on this and stated that this may be a good opportunity to securing additional funding for the Senior Center.

Mayor Mironov asked Council Members to consider changing the time of the August 6 Council meeting from 7:30 PM to 8 PM, as that is National Night Out and generally Council moves the meeting time back on that night to 8 PM.

#### **DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. New Jersey Department of Transportation FY2020 Grant Programs
  - a. Municipal Aid
  - b. Bikeway

Mayor Mironov stated that they had discussed this at a prior meeting and had received a memorandum dated May 24 from the Director of Public Works. Mayor and Council also received an updated memorandum yesterday dated June 20 from the Public Works with additional information. The grant applications are due July 19, so Council must make a decision tonight regarding the applications. Mayor Mironov stated that the Township is allowed to submit two applications for roadway programs. She stated that she had reviewed the grant applications submitted by other municipalities and noted that they approached the application process a little differently than East Windsor has, and on some points she thinks the Township may want to follow suit.

Mayor Mironov stated that she would support an application for Exeter Court and surrounding roadways, and an application for Cranbury Manor. She stated that she reviewed the materials provided by Public Works and questioned which numbers were accurate and should be used for the applications. She noted the June 20 memo from Public Works indicates the approximate cost of the proposed improvements for Oak Branch Road in Cranbury Manor is \$257,371.16 but the

May 24 memo from Public Works indicates a conservative estimate of the work would be \$425,000. She stated that the breakdown of costs attached has a lot of costs that are not reimbursable and the actual construction work is listed as \$197,714. Mayor Mironov stated that these discrepancies are found throughout both memos and affect each road listed. She stated that other municipalities included less nonreimbursable costs in their breakdowns and also noticed that they were applying for roads that are not contiguous.

Mayor Mironov stated that she was unsure which numbers in the memorandums were accurate numbers that should be included in the applications. She stated that they want to be sure to select the right areas and she would like to see applications for projects requesting between eight hundred or nine hundred thousand dollars and aim for the upper end. She requested that the application section regarding safety improvements be filled in. She asked Mr. Brand if he knew which numbers were accurate and why there were differences between the two memos. He stated that he would look into it.

Mayor Mironov stated that she would personally lean toward Exeter Road as first priority project. She stated Exeter Court and Cornwall Drive are in poor shape, as well as Brookshire Drive and Stanford Court. Ms. Daniels stated that she has heard from residents who live on Charred Oak Lane and she went there herself and saw the condition the road was in. Mayor Mironov stated that she agrees with Ms. Daniels and that may be a good consideration for a municipal project in the future. Mr. Lippman stated that he would agree with Exeter Road or Cornwall Drive. Mayor Mironov stated that those roads could be one package, but Council should submit two substantial applications of the same amount and they can set priority. Mr. Shapiro stated that he would agree with Exeter Road. Mayor Mironov stated that one package can be Exeter Road and the surrounding area, the second would be Cranbury Manor area. She stated that after Council receives the information on those two areas, Council can review Brookshire Drive or additional roads in Cranbury Manor for consideration for future municipal projects. She requested the resolutions be listed on the next Council agenda and asked Mr. Brand when Council will have applications and clarity on the numbers to be used. She reiterated that the information was not provided in a timely manner that allowed for everyone to properly review the information. She stated that she would like draft applications this weekend and Mr. Brand agreed to provide them by Friday.

Mayor Mironov stated that regarding the bikeways, a couple of items were provided and she is requesting comments from Council. Mayor Mironov noted that on the memo from the Director of Public Works, on page three, one suggestion is the Union Transportation Trail project. She had previously asked if this grant application is for federal funds subject to federal requirements and she did not recall seeing an answer to this critical question. Mr. Brand stated that he would look into that. Mayor Mironov stated that this was critical because it affects which options Council may consider, as the Township has the potential to receive funding for the UTT Trail project through the Delaware Valley Regional Planning Commission (DVRPC) which would be a much more user friendly process. Mr., Yeager agreed with Mayor Mironov and stated that if that is the case, they can choose to focus on the Police Athletic League (PAL). Mayor Mironov

stated that is why she wanted the information regarding federal funding, as federal requirements are much more substantial than local requirements, and the Township already has the opportunity to possibly receive funding through the DVRPC because they have already funded the design and they were prepared to fund the remainder of the project once more information is determined regarding the project. Mayor Mironov requested her question be answered and that two applications are prepared and provided to Council by Friday. She asked that two resolutions for roadway applications and one resolution for a pathway application be listed on the next meeting agenda.

2. Route 130/Hankins Road/Conover Road Improvement Project – Status Report by Manager

Mayor Mironov stated that additional materials were distributed in meeting folders tonight on the project. She asked Mr. Brand to provide an update on what is going on with the project, specifically what occurred in February and March with Maser Consulting and why information regarding the project that was never provided to Mayor and Council is being referenced in a new memo provided tonight. Mr. Brand stated that there was a communication breakdown between Maser Consulting and the Township. Mayor Mironov asked if there was anyone working with Maser Consulting or overseeing the project from the Township. Mr. Brand stated that there is staff overseeing the project but Maser is claiming to have sent emails and memos to staff, that staff is saying they have not seen. He stated that they are trying to keep the project moving on time, while on the other side trying to figure out where these additional costs will come from and how they came about. Mayor Mironov stated that this is a problem that needs to be straightened out in the next couple of days as to how we are going to proceed. She stated that a letter was received from Maser Consulting dated April 12, 2019 and revised May 31, but she received it on June 12. The letter references a meeting in February with Maser Consulting and materials and information provided to the Township in March, but she is unaware of anything. Mr. Rosenberg asked Mr. Brand if the Township has received Maser Consulting's copies of these emails and memos that they claim they have sent. Mr. Brand stated that they are looking into the matter. Mr. Lippman stated that he thinks Maser Consulting should have to explain to the Township what has occurred with the breakdown in communication and then Council can decide how to proceed in handling business with them. Mayor Mironov stated that they did meet with Maser Consulting and they are looking into this on their end while Mr. Brand is looking into this on the Township's end. Mr. Lippman asked if the information will be brought back to Council and Mayor Mironov stated that it will be, as they will have to determine how to proceed in terms of the additional costs of the project. She stated that the project is continuing to move along, but now it will move along with proper communication.

**Resolution R2019-XXX**

Approval of Change Order #1 to Contract with The Earle Asphalt Company for Intersection Improvements for Route 130/Hankins Road/Conover Road Intersection Improvements

Mayor Mironov stated that there is a resolution on the agenda tonight for a change order for the project. She stated that Earle Asphalt Company has always had positive interactions with the Township. She requested that the resolution be held until the Manager's Office and the project engineer can indicate whether there is a need for the change order. Mr. Lippman agreed with holding the change order resolution. Mr. Yeager expressed that he thought it was prudent given the whole situation. Mr. Rosenberg agreed.

### 3. Abandoned Foreclosed Property Ordinance 2019 Status

Mayor Mironov stated that a memo from the Community Development Director Robert Goodman was received on the subject. She stated that she has two questions she would like to hear back on. She stated that when properties are abandoned and in foreclosure, the lender is required to register with the municipality. She asked if there is any enforcement to ensure appropriate registration with the Township. Mayor Mironov also stated that in the past, she received complaints from residents on unkempt properties that are abandoned and in foreclosure, which is why an ordinance was passed to identify the party responsible to maintain the property. She asked if the Township has been receiving any complaints or has had any need for enforcement or summonses. Mr. Brand stated that he was unaware of any instances. Mayor Mironov asked if besides the complaint she recently received regarding a property on Richardson Lane, if any other complaints were received from residents, or there were any properties that have recently required enforcement or summonses. Ms. Lettera stated that the Health Department are the ones obtaining any complaints and then conducting inspections of the homes and notifying the Clerk's Office if a property requires registration. Mayor Mironov stated that was correct, but it has always been a partnership between the different departments and she wanted to know if the system currently in place is working and all aspects of the process are being overseen. Mr. Yeager stated that he noticed on the memo from Mr. Goodman that there are properties that have been notified of the requirement to register but the registration is still outstanding. He asked if there is a time period they have to fulfill that requirement, and if there are any penalties if they fail to do so. Mayor Mironov stated that if they fail to register, they should be issued a summonses. Mr. Yeager stated that if the Township went through the trouble of passing an ordinance and putting this system into place, there should be follow up with the properties who fail to register, as that is lost revenue for the Township. Mayor Mironov agreed with Mr. Yeager and asked if the current system in place is working, or if there has just been a natural decline in resident complaints and foreclosures. Mr. Lippman stated that there should be one person or department that all information regarding complaints, registrations, and enforcement gets fed through for accountability. Mayor Mironov asked for staff to follow up on the matter and provide the information as requested to Council.

### 4. Open Space Acquisition Proposed Projects

#### **Resolution R2019-XXX**

Action on Award of Contract for Appraisal Services  
for Second Green Acres Appraisals

Mayor Mironov asked that if there was no objection, this be carried to the next meeting in order for Council to take a closer look at the proposals before making a decision.

**MATTERS BY PUBLIC:**

Charlie Case and Francine Case of 11 Betsey Ross Drive in Allentown spoke requesting assistance for their denied insurance claim after striking a pothole on Town Center Drive.

**ADJOURNMENT:**

There being no further business Mayor Mironov declared the meeting adjourned at 9:43 p.m.

Next Meeting: Tuesday, July 9, 2019 @ 7:30 p.m.

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Kelly Lettera  
Municipal Clerk

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Janice S. Mironov  
Mayor

