

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, April 16, 2019

7:00 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:00 p.m. on Tuesday, April 16, 2019.

#### **VERIFICATION:**

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 11, 2019 in the annual meeting notice and on April 12, 2019, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

#### **FLAG SALUTE:**

Led By Clean Communities Chairperson Jack Donnelly

#### **ROLL CALL:**

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Also present were Township Attorney David Orron (arrived 7:17 p.m.), Township Manager Richard Brand and Municipal Clerk Kelly Lettera.

#### **PRESENTATIONS & PROCLAMATIONS:**

Earth Day – (April 22, 2019)

##### **RECYCLING POSTER CONTEST AWARDS**

Mayor Janice S. Mironov recognized the elementary school winners of the East Windsor Township *Earth Day* Recycling Poster Contest. The theme of the poster is to promote any or all of the “4 R’s” of the East Windsor Township Recycling Program Logo, which are: RECYCLE all items that can be recycled, REUSE other items rather than throw them out in the trash, REDUCE materials into their homes that then have to be disposed of and REBUY buy goods that use recycled materials. Winners from Grades K - 2 and Grades 3 - 5 all received Mayoral Certificates of Recognition and gift certificates to Barnes and Noble, donated by corporate sponsor Shiseido America. The posters designed by the students creatively and colorfully serve to remind everyone of the importance of practicing and promoting recycling to help protect and preserve our environment. Mayor Mironov further specifically recognized and congratulated the Grace N. Rogers School for having the greatest number of students participating in the Earth Day Recycling Poster Contest, and awarded the Mayoral Earth Day Proclamation to the Rogers School. The winning posters will be hung outside Council chambers in the Municipal Building for the month of June recognizing all the winning posters.

Arbor Day – (April 26, 2019)

The Month of the Young Child – April 2019 -- (May 4, 2019)

Yom Hashoah – Day of Remembrance of the Holocaust – (May 1, 2019)

National Volunteer Recognition Month – Interfaith Caregivers of Greater Mercer County (April 11, 2019)

Eagle Scout: Griffin Burd, Boy Scout Troop 5700 (April 28, 2019)

Eagle Scout: Christopher Infosino, Boy Scout Troop 5700 (April 28, 2019)

Mayor Mironov stated the Arbor Day, The Month of the Young Child, Yom Hashoah, National Volunteer Recognition Month – Interfaith Caregivers of Greater Mercer County and the Eagle Scouts Court of Honors will be held at various locations and dates outside the Township building.

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

Nilesh Kumar Patel was interviewed and is interested in volunteering for the Economic Development Committee or the Planning Board.

Simran Kaur Bhathal a student interviewed and interested in volunteering for the Environmental Commission or Local Assistance Board.

#### **PUBLIC FORUM:**

No one spoke from the public.

#### **MINUTES:**

November 7, 2018

December 4, 2018

Mayor Mironov previously held the November 7, 2018 and the December 4, 2018 minutes.

May 8, 2018

October 23, 2018

January 15, 2019

January 29, 2019

February 12, 2019

February 26, 2019

March 5, 2019

March 19, 2019

April 2, 2019

All remaining minutes are rescheduled to the next regularly scheduled meeting.

**ORDINANCE – PUBLIC HEARING:**

**Ordinance 2019-04**                      An Ordinance to Exceed the Municipal Budget Appropriation  
Limits to Establish a Cap Bank

**TOWNSHIP OF EAST WINDSOR  
MERCER COUNTY, NEW JERSEY  
ORDINANCE NO. 2019-04**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Township Council of the Township of East Windsor in the County of Mercer finds it advisable to permit an increase of its CY 2019 budget by up to 3.5%, if necessary, over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Township Council hereby determines that a an increase of up to 1.0 % increase in the budget for said year, amounting to \$188,544.89 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Township Council hereby determines that any amount authorized herein that is not appropriated as part of the final CY 2019 budget shall be retained as an exception to final appropriations in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of East Windsor, County of Mercer and State of New Jersey as follows:

**I**

1. In the CY 2019 budget year, the final appropriations of the Township of East Windsor shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$659,907.12 and that the CY 2019 municipal budget for the Township of East Windsor be approved and adopted in accordance with this ordinance; and,

2. Any amount authorized herein that is not appropriated as part of the final CY 2019 budget shall be retained as an exception to final appropriations in either of the next two succeeding years.
3. A certified copy of this ordinance as introduced shall be filed with the Director of the Division of Local Government Services within 5 days of introduction.
4. A certified copy of this ordinance upon adoption, with the recorded vote included thereon, shall be filed with said Director within 5 days after such adoption.

## **II REPEAL**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

## **III SEVERABILITY**

If any section, subsection, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance.

## **IV EFFECTIVE DATE**

This ordinance shall take effect twenty (20) days after the final passage and publication as required by law.

Mayor Mironov stated the Ordinance was introduced at the meeting of April 2 and the Public Hearing set for tonight. Mayor Mironov declared the public hearing open on Ordinance 2019-04. With no comment from the public being made, Mayor Mironov declared the public hearing closed.

It was MOVED by Lippman, SECONDED by Rosenberg to adopt Ordinance 2019-04 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2019-04 was adopted and authorized publication as required by law.

## **ORDINANCE – INTRODUCTION:**

## **RESOLUTIONS:**

<b>Resolution R2019-040</b>	Authorizing Purchase and Performance of Road Line Striping for Millstone Road from Zone Striping, Inc. for Department of Public Works
-----------------------------	---

Mayor Mironov previously held Resolution R2019-040 at the March 19 Council meeting and is still awaiting additional information from the Director of Public Works.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Resolution R2019-040.

Council Member Lippman stated he would like to know if the road had been previously striped before he votes. Mayor Mironov agreed and stated she was not going to vote due to the lack of information that was provided in the Director of Public Works memo. Mayor Mironov questioned if the remainder of the road going into Cranbury Township was striped. Council Rosenberg withdrew his motion due to lack of information and requested that the Resolution be carried to the next meeting. Mayor Mironov agreed and stated before Mayor and Council can take action on the Resolution the following questions need to be answered by the Public Works Director: What was on the road previously? Was there striping on the road previously? Is there a safety reason that could occur due to all or a portion of the roadway being striped?

**Resolution R2019-049**      Authorizing Renewal of Agreement for Daytime Emergency Medical/Ambulance Services with Robert Wood Johnson Health Network for East Windsor Township

**RESOLUTION R2019-049  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, on May 5, 2015, by Resolution R2015-089, the East Windsor Township Council approved a five (5) year contract with Robert Wood Johnson Health Network, Inc., with an initial three (3) year term and option for two (2) one-year renewal terms, with the contract beginning June 1, 2015 for Daytime Private Emergency Medical/Ambulance Services for a contract price not to exceed \$102,000.00 over five years; and

**WHEREAS**, the Township Council has reviewed the recommendation of the Chief of Police; and

**WHEREAS**, the maximum annual amount of the contract for year five (5) is \$20,400.00 and the Chief Financial Officer has determined that sufficient funds are available in the Current Account No. 9-01-25-260-318-253 entitled "Contracted EMS Services," as evidenced by the Chief Financial Officer's Certification No. B2019-012.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for Daytime Private Emergency Medical/Ambulance Services with Robert Wood Johnson Health Network, Inc., Mobile Health Service, 127 Paterson Street, New Brunswick, New Jersey 08901, is hereby renewed for one (1) year, June 1, 2019 through May 31, 2020, in an amount not to exceed \$20,400.00.

2. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this renewal of the contract, and that the resolution and renewal are on file and available for public inspection in the office of the Municipal Clerk.

Mayor Mironov stated Resolution R2019-049 was previously held due her and Chief Geary additional conversations between them and reviewing the call logs for all three time periods. Mayor Mironov stated that Robert Wood Johnson is willing to work with the Township and reinstate weekend services if needed.

It was MOVED by Zoller, SECONDED by Yeager to approve Resolution R2019-049.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-049 was approved.

**Resolution R2019-063** Authorize Reading of Budget by Title Only on Second Reading/Public Hearing

**RESOLUTION R2019-063  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-8 of the “Local Budget Law” provides that the Local Budget may be read by title at the public hearing if at least one week prior to the date of the public hearing, a complete copy of the approved budget is made available for public inspection and to each person requesting the same, during the week prior to and during the public hearing;

**WHEREAS**, the Township Clerk has certified compliance with N.J.S.A. 40A:4-8 as attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that the 2019 Local Municipal Budget and Garbage District 1 Budget shall be read by title only.

It was MOVED by Lippman, SECONDED by Daniels to approve Resolution R2019-063.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-063 was approved.

**Resolution R2019-044**      Adoption of the 2019 Municipal Budget

[NOTE: East Windsor 2019 Municipal Budget is located on the Township website and due to the size of the document is not included in the minutes.]

Mayor Mironov stated the budget was introduced at the March 19 Council meeting and public hearing was set for tonight. Mayor Mironov declared the public hearing open on Resolution R2019-044. With no comment from the public being made, Mayor Mironov declared the public hearing closed. Finance Director Laurie Finger stated the budget was approved by the Department of Community Affairs.

It was MOVED by Zoller, SECONDED by Rosenberg to adopt Resolution R2019-044 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-044 was adopted and authorized publication as required by law.

Mayor Mironov stated it is a fiscally conservative budget document which well serves our community and retains all existing service levels. She further stated East Windsor has worked hard to keep our spending levels tight and continually seeks out additional efficiencies, cooperative purchasing avenues and service sharing opportunities, and maintained a very low debt level. She continued by stating the positive outcome results from the pro-active efforts of the Township to carefully plan and to closely monitor expenditures and revenues throughout the year.

**Resolution R2019-045**      Adoption of the 2019 Garbage District No. 1 Budget

[NOTE: East Windsor 2019 Garbage District Budget is located on the Township website and due to the size of the document are not included in the minutes.]

Mayor Mironov sated the budget was introduced at the March 19 Council meeting and public hearing was set for tonight. Mayor Mironov declared the public hearing open on Resolution R2019-045. With no comment from the public being made, Mayor Mironov declared the public hearing closed. Finance Director Laurie Finger stated the budget was approved by the Department of Community Affairs.

It was MOVED by Shapiro, SECONDED by Lippman to adopt Resolution R2019-045 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-045 was adopted and authorized publication as required by law.

Mayor Mironov thanked the Finance Director and Auditor for a job well done.

**Resolution R2019-064** Approving Certification to Comply with Requirements of N.J.A.C. 7:26A-11 for the Filing of 2018 Recycling Tonnage Grant Application and Expenditure Report

**RESOLUTION R2019-064  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of East Windsor Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling requirements; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the certification to comply with requirements in N.J.A.C. 7:26A-11 is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. East Windsor Township hereby endorses the submission of the 2018 recycling tonnage grant certification to comply with the requirements in N.J.A.C. 7:26A-11 and New Jersey Department of Environmental Protection and designates certified Recycling Coordinator, Richard Brand to ensure that the requirements are properly filed.
2. The monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Mayor Mironov stated a memo was received from the Finance Director with the tonnage numbers and she stated the Township is in compliance. She stated the numbers should be higher

and is looking for the Township to do a better job in the future. Mayor Mironov stated a few minor revisions [which are incorporated in the above Resolution] need to be made in the Resolution.

It was MOVED by Zoller, SECONDED by Daniels to approve Resolution R2019-064 with the revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-064 was approved with the revisions.

**Resolution R2019-065**      Approval of Agreement for Animal Care and Sheltering Services  
with SAVE, A Friend to Homeless Animals

**RESOLUTION R2019-065**  
**EAST WINDSOR TOWNSHIP**  
**MERCER COUNTY**

**WHEREAS**, there is a need for Animal Care and Sheltering Services for the Township Animal Control Unit; and

**WHEREAS**, pursuant to N.J.S.A. 4:19-15.16, East Windsor's Animal Control Officer authorizes the handling and suitable shelter of stray animals within the Township; and

**WHEREAS**, "SAVE, A Friend to Homeless Animals" (SAVE), a non-profit corporation of the State of New Jersey will provide 24/7 animal care, shelter and adoption services for stray animals on a per-animal daily fee of \$25.00; and

**WHEREAS**, the Township Council has reviewed the Chief of Police's recommendation; and

**WHEREAS**, the maximum amount of the contract is \$10,000 and funds will be available in the Dog License Trust Account No. D-12-56-852-852 entitled "Dog Fund Expenses," as evidenced by the Chief Financial Officer's Certification No. T2019-006.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

1. The Mayor is hereby authorized and directed to execute the attached Agreement with "SAVE, A Friend to Homeless Animals", 1010 Route 601, Skillman, NJ 08558, to provide 24/7 animal care, shelter and adoption services for stray animals on a per-animal daily fee of \$25.00, in an amount not to exceed \$10,000.

Mayor stated a few minor revisions [which are incorporated in the above Resolution] need to be made in the Resolution.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-065 with revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-065 was approved with revisions.

**Resolution R2019-066**      Approval of Shared Services Agreement with Mercer County for Grant Funding for FY20 (July 1, 2019-June 30, 2020) East Windsor Municipal Alliance for the Prevention of Substance Abuse

**RESOLUTION R2019-066  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, the East Windsor Municipal Alliance for the Prevention of Substance Abuse has been awarded a grant by the Mercer County Department of Human Services, Division of Drug and Alcohol, for the year 2019-2020 in the amount of \$22,104.00; and

**WHEREAS**, in order to obtain such grant, it is necessary that the Mayor and Township Council approve the Contract with the County of Mercer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Contract with the County of Mercer.
2. The East Windsor Municipal Alliance for the Prevention of Substance Abuse and the Township of East Windsor agree to perform services described in the program specifications in the manner and upon the terms specified and to complete and file the required programmatic reports.

Mayor Mironov stated this year's agreement mirrors last years. Council Member Yeager stated this is the last year of the grant and the Alliance is looking into the new grant for the future. Mayor Mironov stated the new grant may have significant changes and requirements made by the state and the Township will look into their interest during that time.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2019-066.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-066 was approved.

**Resolution R2019-067**      Action on Request for Release of Performance Guarantee by  
Trammell Crow Company for Gateway Twin Rivers, LLC

**RESOLUTION R2019-067  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, pursuant to N.J.S.A. 40:55D-53 of the Municipal Land Use Law, Barry Henry, Senior Vice President of Trammell Crow Company, requested by letter dated November 5, 2018, a release of the performance guarantees being held by the Township for Gateway Twin Rivers, LLC located at 159 Milford Road; and

**WHEREAS**, Performance Bond No. #800007382 was issued by Atlantic Specialty Insurance Company, in the amount of \$4,636,240.20, which represented ninety percent (90%) of the entire performance guarantee amount. In addition, a cash guarantee was posted, in the amount of \$515,137.80, which represented ten percent (10%) of the entire performance guarantee amount to cover the installation of bituminous pavement, concrete curb, concrete sidewalk, storm drains, and the stormwater management basin, lighting and landscaping; and

**WHEREAS**, on June 5, 2018, by Resolution R2018-104, the Township Council reduced Bond No. #800007382 from \$4,636,240.20 to \$1,390,872.06 and the Cash Guarantee from \$515,137.80 to \$154,541.34, the Township retaining thirty percent (30%) of the total original performance guarantee as permitted in accordance with the Municipal Land Use Law; and

**WHEREAS**, the Township Engineer has inspected the site work for Gateway Twin Rivers, LLC located at 159 Milford Road and filed a written report with the Township Council dated March 22, 2019, which is attached hereto and made a part of this Resolution; and

**WHEREAS**, the Township Council has reviewed the report and recommendations of the Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Council denies the request to release Performance Bond No. #800007382 issued by Atlantic Specialty Insurance Company in the amount of \$1,390,872.06 and cash guarantee in the amount of \$154,541.34.

2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution and a copy of the Township Engineer's report to Barry Henry, Trammell Crow Company.

Mayor Mironov stated a recommendation was provided to Mayor and Council by the Township Engineer which is incorporated and attached to the Resolution denying the bond release due to additional requirements being requested.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2019-067.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-067 was approved.

**Resolution R2019-068**      Approving the Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

**RESOLUTION R2019-068  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and

available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

It was MOVED by Shapiro, SECONDED by Yeager to approve Resolution R2019-068.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-068 was approved.

**Resolution R2019-069**      Action on Professional Services Agreement for Architectural  
Services for the Senior Center

Mayor Mironov stated a committee consisting of herself, Deputy Mayor Marc Lippman, Council Member John Zoller, Assistant Manager Jay Delaney and Planning Board Member Walter Schmidlin were appointed to review four of the RFP's that were submitted for senior center architectural services. Mayor Mironov stated interviews were set up with the four companies and positive follow-up continued with Settembrino on the work components and pricing. Mayor Mironov stated the committee is prepared to recommend Settembrino as the architectural firm for the expansion of the senior center conditioned on agreement on a final agreement and Resolution with the nature of the work. Mayor Mironov stated tonight's vote will be to put the Resolution on the next agenda. Mayor Mironov stated an additional committee will be appointed once a vendor is approved to do the work and anyone from Council who is interested or would like to continue to be part of the committee, let her know.

It was MOVED by Daniels, SECONDED by Lippman to approve Resolution R2019-069 and add the Resolution to the next regularly scheduled meeting.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2019-069 was approved to add Resolution R2019-069 to the next agenda.

**APPLICATIONS:**

**REPORTS BY COUNCIL AND STAFF:**

Council Member Yeager stated the Alliance met on April 3 and discussed the new grant process and quarterly reports. Council Member Shapiro stated the Planning Board met on April 15 and discussed an expansion on Lake Drive also Americana is seeking approval for an expansion. Council Member Daniels stated the Health Advisory Board met and discussed the community gardens grand opening and the new Eagle Scout gazebo and that the gardeners really enjoy and

appreciate it. Council Member Zoller stated the Environmental Commission met on March 20 to discuss the Arbor Day event being held at the PAL fields at 10 a.m. Mayor Mironov and Council Member Rosenberg attended a senior center luncheon to thank all the volunteers for their consistent hard work at the senior center. Mayor Mironov stated the PAL field grand opening also took place on Saturday.

**CORRESPONDENCE:**

**APPOINTMENTS:**

Mayor Mironov recommended appointing Linda Moore and Michael Shifman to the Municipal Utilities Authority (MUA) Board.

It was MOVED by Rosenberg, SECONDED by Yeager to approve Linda Moore as a member and Michael Shifman as an Alternate #2 member to the MUA board.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Linda Moore as a member and Michael Shifman as an Alternate #2 member were approved to be appointed to the MUA board.

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2019 Current Bill list, 2018 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

Council Member Zoller questioned the one bill on the trust bill account. Mayor Mironov clarified the trust bill that was questioned. He further questioned the negative amounts on 2018 Capital bills list. Finance Director Laurie Finger clarified that the negative amount was a payment to a former retiree.

It was MOVED by Zoller, SECONDED by Lippman to approve the Bill Lists with the holds and clarifications.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Yeager, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, the various presented Bill Lists were approved with the holds and clarifications.

**MATTERS BY COUNCIL:**

Mayor Mironov stated Recycling Day and Operation Medicine Cabinet are both on April 27. She stated Mercer County Clerk's office will be holding another Passport Day on June 13. Mayor Mironov reminded Council about Legends Bar and Grill having an Anniversary opening on May 7 at 7 p.m. Mayor Mironov stated a quarterly report was provided from the Finance Director for the period ending March 31. She stated a memo was received from the Police Chief, dated March 27, on the click it or ticket grant. Mayor Mironov stated a memo was provided from the Recreation Director on the summer schedule and concert events. Mayor Mironov stated a memo was provided by the Director of Public Works on the Kelly bills not going out as they were previously directed to do so. She stated the Director of Public Works provided a memo, dated April 11, to Mayor and Council regarding the electric bills. Mayor Mironov stated a memo was provided from the Health Inspector regarding the resident who attended the last meeting. Township Manager Richard Brand stated The Seasons will be extending their sewer lines so the office building tenants at 329-359 Princeton Hightstown Road can tie in, which will satisfy the resident's request. Mayor Mironov stated a letter was received from Mercer County on the data census workshop. She also stated a letter, dated April 4, from Mercer County was provided to Mayor and Council on roadwork between Eastwood Drive and Airport Road commencing on April 22. She stated a letter, dated April 5, was received in response to the letter that was sent to Mercer County on the no truck sign on North Main Street at St. James Drive. Mayor Mironov stated a letter was received from New Jersey Department of Transportation on the second roadway project application that was submitted. She stated a letter was received from the Twin Rivers Library thanking Mayor and Council on the generous gifts that were given to them at the last Council meeting for National Library Week. Mayor Mironov stated a letter of recognition was received for 2018 Tree City USA proclaiming East Windsor Township for their recognition in the program for the last 18 years. She further stated she is looking for ideas for the Tree City USA 20<sup>th</sup> anniversary celebration event. Mayor Mironov stated an email was received from Sustainable Jersey on the Stewardship grant program, which was forwarded to the Environmental Commission to review and the application deadline is April 29<sup>th</sup>. Mayor Mironov stated a letter was received from the Twin Rivers Community Trust on the pedestrian tunnel in Twin Rivers. She stated she would like to send a letter back to them requesting the study report and back-up materials in order to send a letter to New Jersey Department of Transportation for review. Mayor Mironov stated Joe Zalescik called into the radio program requesting a sign for the speedway. She stated she is not against a sign but would like simpler verbiage. Council Member Yeager stated he thought it was a great idea to have historical reminders throughout the Township. Mayor Mironov requested a response from PSE&G on the roads that were damaged and how they will be correcting the issue. Mayor Mironov stated the Mercer at Play grant for Anker Park and the senior center is with the county for approval and she is looking for a plan on how we will be moving forward with the project. She also stated the Manager's office needs to move ahead with the DOT grant application for the concept development study for the extension of Airport Road out to Route 130 and she would like it added to an upcoming May agenda. Mayor Mironov further requested to continue to be updated on the Route 130/Hankins Road/Conover Road project by the Manager's Office. Mayor Mironov stated a grant was received for \$525,000 and she is looking to know how the money is going to be utilized now that the project is in construction.

## **DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

### **1. Child Safety Seat Program: 2019 NJ Division of Highway Traffic Safety Grant**

Mayor Mironov stated a memo was received from the Chief of Police on this grant program. She stated the Chief of Police is suggesting five locations for the safety seat grant program consisting of National Night Out, the Police/Court building on One Mile Road, the two fire houses or in the parking lot of several different retail sights from the hours of 3:00 p.m. to 7:00 p.m. during various weekday days of the week. Council Member Yeager suggested adding some weekend days at the retail locations during daytime hours. Council Member Zoller suggested signs being displayed the day of the event. Mayor Mironov stated she would suggest Target and Walmart which will attract more families. Mayor Mironov stated she would like the information passed on to the Chief of Police to use and get a schedule together for upcoming events.

### **2. 2020 NJ Division of Highway Traffic Safety Grant Application Proposals**

Mayor Mironov stated a memo was provided from the Chief of Police on the 2020 NJ Division of Highway Traffic Study Grant application proposals. She stated the memo stated that the Township can do some or all of the suggested proposals. Mayor and Council are interested in all the proposals but would like to promote the flashers more for the schools and suggested making the application stronger.

### **3. Abandoned Foreclosed Property Ordinance 2019 Status and Process**

Mayor Mironov stated the Ordinance was adopted a few years ago to ascertain a responsible party for vacant and abandoned properties. She stated it is a source of revenue for the Township and she would like to know the source of where we are for tracking purposes on the properties. She further stated letters need to go out to the delinquent properties at the beginning of each year and she would like to know who will be doing this. She would like the Clerk's Office, Manager's Office and Health Department to work together to get a good system in place for complaints and who will be handling the issues of the vacant and foreclosed properties.

## **MATTERS BY PUBLIC:**

**ADJOURNMENT:**

There being no further business Mayor Mironov declared the meeting adjourned at 9:09 p.m.

Next Meeting: Tuesday, May 7, 2019 @ 7:30 p.m.

---

Kelly Lettera  
Municipal Clerk

---

Janice S. Mironov  
Mayor

