

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, March 19, 2019

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, March 19, 2019.

VERIFICATION:

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 11, 2019 in the annual meeting notice and on March 15, 2019, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Led by Joel Simon, Boy Scout Troop 59

ROLL CALL:

Present were Council Members Denise Daniels, Alan Rosenberg, Perry Shapiro, John Zoller and Mayor Janice Mironov. Absent were Council Members Marc Lippman and Peter Yeager. Also present were Township Attorney David Orron, Township Manager Richard Brand and Municipal Clerk Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

American Red Cross Month – March 2019

Mayor Mironov recognized the American Red Cross for all their hard work.

***EAGLE SCOUT PROJECT PRESENTATION BY JOEL SIMON, BOY SCOUT TROOP 59**

Joel Simon, Boy Scout Troop 59, presented his Eagle Scout project proposal. He is proposing to design, build and install two bike racks at Etra Lake Park. Joel identified two potential locations for the bike racks, one near the basketball court and the other near the parking lot. Mayor Mironov asked Joel if he had selected a color for the bike rack and he said he had not yet. She asked him to follow up with her office when he finalizes the color choice.

Mayor and Council endorsed Joel Simon's Eagle Scout project to design, build and install two bike racks at Etra Lake Park.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Joel Simon's Eagle Scout project to design, build and install two bike racks at Etra Lake Park.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Joel Simon's Eagle Scout project was approved.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

PUBLIC FORUM: No one spoke.

MINUTES:

November 20, 2018
December 4, 2018

Mayor Mironov held the minutes of November 20, 2018 and December 4, 2018 till the next regularly scheduled meeting due to several revisions.

May 8, 2018
October 9, 2018
October 23, 2018
November 7, 2018
January 15, 2019
January 29, 2019
February 12, 2019
February 26, 2019
March 5, 2019

All remaining minutes are rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

ORDINANCE – INTRODUCTION:

ORDINANCE 2019-03 An Ordinance Authorizing the Execution and Delivery of Deeds to the State of New Jersey Department of Transportation for Part of Lot 40 in Block 51 and Part of Lot 1 in Block 46, in Connection with Realignment of the Route 130/Hankins Road/Conover Road Intersection

**ORDINANCE NO. 2019-03
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

**AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY
OF DEEDS TO THE STATE OF NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR PART OF LOT 40 IN BLOCK 51 AND PART OF LOT 1
IN BLOCK 46, IN CONNECTION WITH REALIGNMENT OF THE ROUTE
130/HANKINS ROAD/CONOVER ROAD INTERSECTION**

WHEREAS, the Township is undertaking a construction project to realign the Route 130/Hankins Road/Conover Road intersection along the boundary line between East Windsor Township and Robbinsville Township (“the Project”); and

WHEREAS, the Project is being partially funded through a grant from the State of New Jersey Department of Transportation (“NJDOT”); and

WHEREAS, a portion of Lot 1 in Block 46 in East Windsor Township will include a storm water retention basin to be maintained by the NJDOT and a portion of Lot 40 in Block 51 will be within the new right-of-way for Route 130; and

WHEREAS, it is a requirement of the NJDOT grant that the two properties described herein be conveyed by deeds to the NJDOT; and

WHEREAS, the Township has determined that it is the best interest of East Windsor Township that the attached deeds be executed and delivered to the NJDOT.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of East Windsor, County of Mercer, and State of New Jersey, as follows:

Section 1. Authorization to Execute and Deliver Deeds. The Mayor and Municipal Clerk are hereby authorized and directed to execute and deliver to the NJDOT the attached: (1) Deed to the State of New Jersey Department of Transportation for part of Lot 40 in Block 51, as described therein; and (2) Deed to the State of New Jersey Department of Transportation for part of Lot 1 in Block 46, both in connection with the Project and as required by the terms of the NJDOT grant for the Project.

Section 2. Severability. If any section, subsection, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance.

Section 3. Effective Date. This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated that the title name needs to be corrected and few minor typos throughout the document need to be incorporated, but does not affect the Ordinance overall. She further stated that this Ordinance is in accordance with the Route 130/Hankins/Conover Road realignment project.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Ordinance 2019-03, with changes, on introduction, authorize publication as required by law and set public hearing set for April 2, 2019.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes and no (0) nays, Ordinance 2019-03 was approved, with changes, on introduction, authorize publication as required by law and set public hearing set for April 2, 2019.

RESOLUTIONS:

Mayor Mironov stated a memo was provided by the Finance Director to determine if the Township would like to self-examine the budget or have the Department of Community Affairs review the budget. In past years it has always been the Township's preference for the Department of Community Affairs to review the budget as a second set of eyes. She recommended adopting Resolution R2019-043A waiving participation in the self-examination and have the Department of Community Affairs do the 2019 budget review.

Resolution R2019-043A Waiving Participation in the New Jersey Division of Local Government Services Budget Self Examination Program and Requesting Review of 2019 Municipal Budget by New Jersey Division of Local Government Services

RESOLUTION R2019-043A EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, pursuant to N.J.S.A. 40A:4-78b, the Local Finance Board has adopted rules that permit municipalities in sound fiscal condition to assume the responsibility normally granted to the Director of the Division of Local Government Services of conducting the annual budget examination; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 5:30-7.5, the Township of East Windsor has been declared eligible to participate in the program by the Division of Local Government Services and the Chief Financial Officer has determined that the Township of East Windsor meets the necessary conditions to participate in the program for the 2019 calendar year.

WHEREAS, pursuant to N.J.A.C. 5:30-7.3(f) the governing body of any municipality that qualifies for local examination may by resolution choose to have

its budget examined by the Director and not participate in the local examination process.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that the Township Council waives its rights to local examination of its budget and further requests that the Director of the Division of Local Government Services conduct the municipal budget examination for 2019.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

It was MOVED by Shapiro, SECONDED by Daniels to approve Resolution R2019-043A.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-043A was approved.

Resolution R2019-043B Authorizing Township to Participate in New Jersey Division of Local Government Services Budget Self Examination Program

Mayor and Council opted out of Resolution R2019-043B.

Resolution R2019-044 Introduction of the 2019 Municipal Budget

[NOTE: East Windsor 2019 Municipal Budget and Garbage District Budget are located on the Township website and due to the size of the document are not included in the minutes.]

Mayor Mironov stated the introduction of the 2019 budget has come from several budget hearings, memos and corrections from various departments. The Manager's office provided a memo with a rundown of the budget as well as expenditures for the 2019 budget year. The 2019 Municipal Budget, for the seventh consecutive year, has no tax increase. She stated the tax rate will remain at \$.43 per \$100 assessed valuation based on the 2019 valuation. The average residential property tax in East Windsor Township for the municipal portion will remain at \$1,121. The East Windsor municipal component of the total local property tax bill remains at less than 15%. The East Windsor municipal tax component is among the lowest amounts in the entire region and well below the statewide average. Mayor Mironov stated the budget is a fiscally conservative document which serves well to the community and retains all existing service levels. East Windsor has worked hard to keep the spending levels tight and continually seek out additional efficiencies, cooperative purchasing avenues and service sharing opportunities, in addition to maintaining a very low debt level. The positive outcome results from the pro-active efforts of the Township to carefully plan and to closely monitor expenditures and revenues throughout the year. Mayor Mironov also noted that the Township 2019 tax base has increased by \$5 million (to \$2,816,006,710 in 2019) and also resulted in generating significant new revenue.

It was MOVED by Daniels, SECONDED by Rosenberg to approve Resolution R2019-044 and set the date of the municipal budget public hearing to April 16, 2019.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-044 was approved and set the date of the municipal budget public hearing to April 16, 2019.

Resolution R2019-045 Introduction of the 2019 Garbage District No. 1 Budget

Mayor Mironov states this accompanies the budget document with no increase.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2019-045 and set the date of the Garbage District 1 budget public hearing to April 16, 2019.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-045 was approved and set the date of the Garbage District 1 budget public hearing to April 16, 2019.

Resolution R2019-040 Authorizing Purchase and Performance of Road Line Striping for Millstone Road from Zone Striping, Inc. for Department of Public Works

Mayor Mironov stated Resolution R2019-040 was held at the March 5, 2019 Council meeting due to questions that were raised by Council. Mayor Mironov stated a memo was provided from the Director of Public Work's but she did not recall there being side stripping on the road. Council Member Zoller stated he appreciates Mercer County paving the roadway but there is perpendicular unevenness on the road and he would like Public Works to look into this prior to approving the stripping. Mayor Mironov held Resolution R2019-040 stating Public Works needs to look into the unevenness of the road then reach out to the County prior to East Windsor doing the stripping.

Resolution R2019-046 Approval of Award of Bid for Resurfacing and Associated Repairs for Cypress Drive between Meadowbrook Road and One Mile Road South and all of Spruce Road to Richard T. Barrett Paving Company, Inc.

RESOLUTION R2019-046
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there is a need for resurfacing and associated repairs for Cypress Drive between Meadowbrook Road and One Mile Road South and all of Spruce Road; and

WHEREAS, a Notice to Bidders was issued and posted/advertised on January 24, 2019 and eight (8) bids for the resurfacing and associated repairs for Cypress Drive between Meadowbrook Road and One Mile Road South and all of Spruce Road were received by the East Windsor Township Municipal Clerk's Office on February 28, 2019 and

WHEREAS, the Township Council has reviewed the recommendations made by the Director of Public Works on these bids; and

WHEREAS, the lowest responsible bid was submitted by Richard T. Barrett Paving Company, Inc.; and

WHEREAS, the maximum amount of the purchase is \$322,978.50 and sufficient funds are available in in Capital Account No. C-04-55-980-921-890 entitled Ordinance 2017-15 "Annual Road Program" as evidenced by the Chief Finance Officer's Certification No. C2019-005.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The contract for the Resurfacing and Associated Repairs for Cypress Drive between Meadowbrook Road and One Mile Road South and all of Spruce Road is awarded to Richard T. Barrett Paving Company, Inc., 400 Prospect Street, Trenton, NJ 08618, in an amount not to exceed \$322,978.50.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract.
3. The Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds of the successful bidder and the next lowest bidder, upon the receipt of a fully executed contract.
4. The Municipal Clerk is hereby authorized and directed to return the certified check and bid bond of the following unsuccessful bidders: S. Brothers, Inc., PO Box 317, South River, NJ 08882; Black Rock Enterprises, LLC, 1316 Englishtown Road, Old Bridge, NJ 08857; Pioneer General Contracting Co. Inc., PO Box 67, Bradley Beach, NJ 07720; Top Line Construction Corp., 22 Fifth Street, Somerville, NJ 08876; Earle Companies, PO Drawer 556, Farmingdale, NJ 07727; Meco, Inc., PO Box 536, Clarksburg, NJ 08510; Diamond Construction, 35 Beaverson Boulevard, Suite 12C, Brick, NJ 08723.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

Mayor Mironov stated the Township went out to bid on the project and bids were received. She stated the Director of Public Works reviewed the bids and recommended Richard T. Barrett as the lowest and most responsible bidder. Mayor Mironov made several changes to the Resolution [which are reflected in the above Resolution].

It was MOVED by Daniels, SECONDED by Shapiro to approve Resolution R2019-046 with the changes.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-046 was approved with the changes.

Resolution R2019-047 Approval of Contracts with Vital Communications, Inc. for
Computer Services for the Tax Assessor's Office

RESOLUTION R2019-047
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for data processing services for the Tax Assessor's Office; and

WHEREAS, Vital Communications, Inc. is the sole provider of this software and the Township Council has reviewed the Township Tax Assessor's recommendation on this software; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the maximum amount of the contract is \$11,864.64 and funds are available pending adoption of the 2019 Municipal Budget in Current Fund Account No. 9-01-20-140-140-245, entitled "Data Processing", as evidenced by the Chief Financial Officer's Certification No. B2019-011.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached contracts with Vital Communications, Inc., 900 South Broad Street, Trenton, New Jersey 08611, for the MODIV data processing appraisal services in the amount of \$8,774.64 a year and the attached contract for CAMA mapping appraisal services in the amount of \$3,090.00, for a total amount not to exceed \$11,864.64, both for terms of April 1, 2019 through March 31, 2020, for the Tax Assessor Office.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

Mayor Mironov stated a recommendation was provided to Mayor and Council from the Tax Assessor. Mayor Mironov suggested removing "East Windsor Township" in the first paragraph and in the second whereas read as "this" software [which both are reflected in the above Resolution].

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2019-047 with the changes.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-047 was approved with the changes.

Resolution R2019-048 Authorizing Repair of 2008 Volvo, 32 Cubic Yard Garbage Truck S-07 by Cranbury Service Center for Public Works Department

RESOLUTION R2019-048
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there is a need for repairs to the 2008 Volvo Vectro Garbage Truck S-07 for the Public Works Department; and

WHEREAS, the vehicle is at the Cranbury Service Center, and three (3) quotes were obtained for this repair; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Director of Public Works recommendation on the needed repairs; and

WHEREAS, the maximum amount of the repairs to Garbage Truck S-07 is \$4,617.44 and funds are available in the Operating Budget Account No. 9-30-26-305-150-217, entitled "Motor Vehicle Supplies", as evidenced by the Chief Financial Officer's Certification No. G2019-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Finance Officer are hereby authorized and directed to approve and forward a purchase requisition to Cranbury Service Center, 44 Hightstown-Cranbury Station Road, Cranbury, NJ 08512, for repairs to 2008 Volvo Vectro Garbage Truck S-07, in an amount not to exceed \$4,617.44, all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

Mayor Mironov stated a recommendation letter was provided to Mayor and Council by the Director of Public Works. She also stated in the fourth whereas it should read as "Director of Public Works" [which is reflected in the above Resolution].

It was MOVED by Zoller, SECONDED by Daniels to approve Resolution R2019-048 with the change.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-048 was approved with the change.

Resolution R2019-049 Authorizing Renewal of Agreement for Daytime Emergency Medical/Ambulance Services with Robert Wood Johnson Health Network for East Windsor Township

Mayor Mironov held Resolution R2019-049 stating herself and Chief James Geary are still discussing the agreement and action is not ready to be taken at this time.

Resolution R2019-050 Authorizing Phase III under the Professional Services Agreement with Maser Consulting for Engineering Services for New Jersey State Highway US Route 130/Route 33 and Hankins Road/Conover Road in East Windsor Township

RESOLUTION R2019-050
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, on August 4, 2009, the Township Council approved by Resolution R2009-178, a professional services agreement with Maser Consulting, P.A. for engineering services for Phase I, II and III of the Route 130/Hankins Road/Conover Road Intersection Improvement Project expressly conditioned that Phase II and Phase III could proceed only upon further action and written authorization of the Township Council; and

WHEREAS, on August 4, 2009, the Township Council, as approved by Resolution R2009-178, authorized Maser Consulting, P.A. to proceed with Phase I only for preliminary engineering; and

WHEREAS, on April 3, 2012, the Township Council, as approved by Resolution R2012-070, authorized Maser Consulting, P.A. to proceed with Phase II only for final design, permits, and bidding process, in accordance with the professional services agreement; and

WHEREAS, the maximum amount of Phase III professional engineering services is \$40,800 and funds are available in the Account No. V-20-56-852-856, entitled "Reserve for Transportation Improvements" as evidenced by the Chief Financial Officer's Certification No.T2019-003.

WHEREAS, the Mayor and Council now desire to proceed with Phase III of the project for construction management services.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Township Council hereby authorize Maser Consulting, P.A. to proceed with Phase III of the professional engineering services agreement for the Route 130/Hankins Road/Conover Road Intersection Improvement Project, for construction management services, in an amount not to exceed \$40,800.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

Mayor Mironov asked Township Manager Richard Brand if the Resolution is ready to be voted on tonight. Township Manager Richard Brand suggested to proceed due to the contractor currently working at the site and Maser Consulting is managing the site work. Mayor Mironov further stated the Resolution needs to be revised in the first whereas to read as "expressly conditioned that Phase II and Phase III could proceed only upon further action and written authorization of the Township Council," and in the third whereas it should read as "in accordance with the professional services agreement" and the now therefore read as "for construction management services, in an amount not to exceed \$40,800" [which is reflected in the above Resolution].

It was **MOVED** by Shapiro, **SECONDED** by Rosenberg to approve Resolution R2019-050 with the changes.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-050 was approved with the changes.

Resolution R2019-051 Action on Professional Services Agreement for Financial Advisory Services

**RESOLUTION R2019-051
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for Financial Advisory Services in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township posted/solicited proposals on January 23, 2019 and received two (2) proposals for Financial Advisory Services by the deadline of February 13, 2019; and

WHEREAS, the most responsive proposal was received from Phoenix Advisors, LLC; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the maximum amount of the contract is \$10,000.00 and funds are available in the Capital Fund Account No. C-04-55-942-702-253 entitled Ordinance 2007-02 “Bonding & Engineering”, as evidenced by the Chief Financial Officer’s Certification No. C2019-006.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with for Financial Advisory Services with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law

because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 19, 2019.

Mayor Mironov stated she, the Township Manager and the Finance Director met and reviewed with the companies that submitted proposals for this service. She stated the Township has the opportunity to proceed with a refunding bond on an old issue and that will save the Township over \$300,000 so she requested to proceed with this as quickly as possible. She further stated Phoenix Advisors, LLC is the company that the Township would like to maintain a relationship with for any future bond issues that they undertake. Mayor Mironov also stated East Windsor Township has a very strong profile due to their credit rating. Council Member Zoller questioned if we have used the company previously. Mayor Mironov stated East Windsor has not used them in the past.

It was MOVED by Zoller, SECONDED by Shapiro to approve Resolution R2019-051.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Resolution R2019-051 was approved.

Mayor Mironov stated that Resolution R2019-052, R2019-053 and R2019-054 will be held till the April 2, 2019 Council meeting due to information that still needs to be provided and further review by Council.

Resolution R2019-052	Approval of Addendum to Agreement between Township and Community Investment Strategies for Inclusionary Housing Development
Resolution R2019-053	Adoption of Resolution of Need Required for New Jersey Housing and Mortgage Finance Agency Funding for Community Investment Strategies, Inc. Housing Project
Resolution R2019-054	Approval of Agreement for Payment in Lieu of Taxes between East Windsor Township and Community Investment Strategies Inc. for Affordable Housing Project

APPLICATIONS:

Raffle License RL: 2019-002 American Legion post #148 – April 1, 2019 through April 1, 2020 at 895 Route 130, East Windsor, NJ - Instant Raffles

Raffle License RL: 2019-003 Veterans of Foreign Wars Post 5700 – April 12, 2019 through April 12, 2020 at 140 Dutch Neck Road, East Windsor, NJ - Instant Raffles

Raffle License RL: 2019-004 East Windsor PAL – April 13, 2019 at 30 Airport Road, East Windsor, NJ – 50/50 On-Site Raffle

The Municipal Clerk read all the applications by title and Mayor and Council voted on the three (3) raffle licenses as a block.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Raffle License RL: 2019-002, Raffle License RL: 2019-003, and Raffle License RL: 2019-004.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Raffle License RL: 2019-002, Raffle License RL: 2019-003, and Raffle License RL: 2019-004 was approved.

REPORTS BY COUNCIL AND STAFF:

Mayor Mironov reported the Economic Development Committee met on March 7 and discussed the Route 130/33 art installation project and they are looking to get a list together. She stated a sub-committee, which included Council Members Denise Daniels and Perry Shapiro, Assistant Township Manager Jay Delaney, Planning Board Chairperson Edward Kelley, Environmental Chairperson Ronald Balint and Planning Board Member Barry Clark, was appointed and met with Hopewell Valley Engineering and Mercer County regarding the Union Transportation Trail. Mayor Mironov also reported she and the Township Manager Richard Brand met with the Department of Transportation Commissioner today and discussed the Airport Road intersection, the Route 33 and Airport Road extension, and Truck Route alternatives. Mayor Mironov requested the Airport Road traffic signal be listed on the next regularly scheduled agenda with a Resolution to approve the traffic signal with the 25% share being paid out of money being held by DOT for a previous project. She also stated that DOT also asked the Township to submit a concept development plan for the extension of Route 130 that they will look at and consider funding for the development of. She further stated the Township and DOT will continue discussions on the truck route alternatives. Mayor Mironov stated the last item of discussion was the bridge replacement on Route 130 Northbound that will be taking place in the near future.

CORRESPONDENCE:

APPOINTMENTS:

Mayor Mironov appointed Lorraine Nielsen, Diane Mercurio, Robert Yostembski and Alfred Vuocolo as Alternate Prosecutors and stated a letter needs to be provided to the Township Prosecutor Robert Janzekovich with this information.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Lorraine Nielsen, Diane Mercurio, Robert Yostembski and Alfred Vuocolo as East Windsor Township Alternate Prosecutors.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, Lorraine Nielsen, Diane Mercurio, Robert Yostembski and Alfred Vuocolo were approved as Alternate Prosecutors for East Windsor Township.

APPROVAL OF BILLS:

Mayor Mironov stated a one page voucher, a 2019 Current Bill list, 2018 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

Council Member Zoller questioned the tire amount on page two of the current 2019. Mayor Mironov held the bill due to the lack of details. Also, Mayor Mironov held the advertising bill on the 2019 current list questioning if Bond Ordinance 2019-01 is required to be published in full or as a summary.

It was MOVED by Daniels, SECONDED by Zoller to approve the Bill Lists with the holds and clarifications.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, the various presented Bill Lists were approved with the holds and clarifications.

MATTERS BY COUNCIL:

Council Member Zoller reported a truck driver is repeatedly engine breaking his vehicle in the very early morning hours and he asked if someone from the police department would look into

this and see why it is happening. Mayor Mironov stated a tax collector's report was provided for the period ending February 28, 2019. Also, she reported a business expo that is being held on April 17 at East Windsor Regional School District, Hightstown High School. Mayor Mironov stated a letter, dated March 8, was received from Mercer County regarding a road closing on Princeton Hightstown Road. She also stated a letter, dated March 7, was received from Josh Bosch that the Recreation Director needs to look into for interest or ideas for the Township. Mayor Mironov stated a letter was provided to Mayor and Council from East Windsor Fire Company No.1 on the Manager's budget inquiry memo to all four of the volunteer companies. She also stated several events that are happening within the Township which include nominations for the Sylvia Weiss Award and Gun Lock Safety month. Mayor Mironov also provided updated information to Council Members on the Cannabis bill.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. *Eagle Scout Project Presentation By Joel Simon, Boy Scout Troop 59
2. 2019 Summer Concerts and Events

Council Member Rosenberg stated he would like Council to explore the Mahoney Brothers and added that he though Jute Box Heroes would be a good addition. Council Member Daniels stated she would also like Council to look into the Cameos. Mayor Mironov requested that the Recreation Director get more information of the Mahoney Brothers and Cameos.

3. Open Space Acquisition Proposed Projects

Mayor Mironov stated a memo was distributed on March 14 from the Assistant Township Manager with usable information on the open space proposed projects. She further stated she would like the contact and background information updated to reflect all the possible sellers. Mayor Mironov requested that staff provide Council with one additional property before the Request for Proposals goes out. She also questioned what costs are associated with the properties, what is reimbursable by the Green Acres grant and what type of match will they be providing. She further asked staff to get a property sale contract template together. Council Member Zoller asked what the existing preserved lots are and how they tie into the properties of interest. Mayor Mironov stated a map and additional information can be provided but she would like to move forward due to the timeline.

It was MOVED by Zoller, SECONDED by Rosenberg to approve to move forward with all four of the proposed open space projects.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being five (5) ayes, and no (0) nays, to move forward with all four the proposed open space projects were approved.

4. Route 130/Hankins Road/ Conover Road Realignment Improvement Status

Mayor Mironov requested Township Manager Richard Brand update Council with the status of the wetlands permit. Township Manager Richard Brand stated Department of Environmental Protection provided an email today stating they issued an emergency authorization to proceed with the project pending the wetland permit application which is conditional on the submission of the application within 90 days.

5. Interlocal Services Agreement for Senior Services/Senior Center Agreement with Borough of Hightstown

Mayor Mironov stated a proposal was submitted from the Township Manager but the offsets were not included in those proposed costs. Council made a unanimous decision to move forward and provide the letter and agreement to Hightstown Borough to continue services.

MATTERS BY PUBLIC:

ADJOURNMENT:

There being no further business Mayor Mironov declared the meeting adjourned at 8:57 p.m.

Next Meeting: Tuesday, March 19, 2019 @ 7:30 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor

