

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, October 15, 2019

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:47 p.m. on Tuesday, October 15, 2019.

VERIFICATION:

Deputy Municipal Clerk Allison Quigley certified that the meeting was noticed on January 11, 2019 in the annual meeting notice and on October 11, 2019, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Led by East Windsor Police Lieutenant Eric Lion

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Perry Shapiro, John Zoller and Mayor Janice Mironov. Council Member Peter Yeager was absent. Also present were Township Attorney David Orron, Township Manager Richard Brand and Deputy Municipal Clerk Allison Quigley.

PRESENTATIONS & PROCLAMATIONS:

Domestic Violence Awareness Month – October 2019

Mayor Janice Mironov, joined by Womanspace Executive Director Patricia Hart and Domestic Violence Victim Response Team volunteers, proclaimed October as Domestic Violence Awareness Month, praising Womanspace and the Domestic Violence Victim Response Team “for their commendable efforts in focusing attention on the important community subject of domestic abuse and providing support and resources for abuse victims.” Mayor Mironov and Township officials further kicked off East Windsor Township’s participation in Womanspace “Communities of Light” to take place on Monday, December 2, encouraging residents and local groups to join in and support this event, geared to raise funds and awareness of domestic violence and services available to victims. Mayor Mironov called on all residents and businesses to participate by purchasing candles and gathering with local officials and police on Monday, December 2 at 5 p.m. to light up the East Windsor Municipal Building, followed by refreshments.

Knock Out Opiate Abuse Day (October 6, 2019)

Mayor Mironov proclaimed that October 6, 2019 was Knock Out Opiate Abuse Day.

Breast Cancer Awareness Month – October 2019

Mayor Mironov proclaimed that the month of October is Breast Cancer Awareness Month.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Akul Solanki, an East Windsor Regional School District High School student, was interviewed and is interested in volunteering for the Economic Development Committee or Environmental Commission.

Maanasi Balasubramanian, an East Windsor Regional School District High School student, was interviewed and is interested in volunteering for the Clean Communities Committee.

Ameya Keertikar, an East Windsor Regional School District High School student, was interviewed and is interested in volunteering for the Environmental Commission or the Health Advisory Board.

PUBLIC FORUM:

No one spoke from the public.

MINUTES:

October 23, 2018
March 19, 2019
July 23, 2019
August 6, 2019
September 10, 2019

Mayor Mironov held the September 10, 2019 minutes.

September 24, 2019

Council Member Zoller stated a revision needed to be made to the September 24, 2019 Council meeting minutes.

Mayor Mironov stated a few revisions needed to be made to the September 24, 2019 Council meeting minutes.

It was MOVED by Lippman, SECONDED by Rosenberg to approve September 24, 2019 minutes with revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, September 24, 2019 minutes were approved with the revisions.

February 12, 2019

Mayor Mironov requested the reopening of the Council meeting minutes of February 12, 2019 that she had previously abstained.

It was MOVED by Lippman, SECONDED by Rosenberg to reopen February 12, 2019 minutes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, February 12, 2019 minutes were reopened.

All remaining minutes are rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

ORDINANCE 2019-07 An Ordinance to Authorize Acquisition for Open Space of an Approximately 11.32 Acre Site, Located At 641 Etra Road, and Designated on the East Windsor Township Tax Map As Part of Block 32, Lot 13.01

ORDINANCE NO. 2019-07

AN ORDINANCE TO AUTHORIZE ACQUISITION FOR OPEN SPACE OF AN APPROXIMATELY 11.32 ACRE SITE, LOCATED AT 641 ETRA ROAD, AND DESIGNATED ON THE EAST WINDSOR TOWNSHIP TAX MAP AS PART OF BLOCK 32, LOT 13.01

WHEREAS, the Township Council of the Township of East Windsor has determined that it is in the best interests of the Township to acquire an approximately 11.32 acre parcel of land located at 641 Etra Road, and designated on the East Windsor Township Tax Map as part of Block 32, Lot 13.01 (the "Property"), for use as open space; and

WHEREAS, the Property is presently owned by Orrin Paul Bennett and May K. Bennett. (the "Owners"), residing at 164-B Kalmia Place, Monroe Township, New Jersey 08831; and

WHEREAS, an Agreement of Sale, between East Windsor Township and the Owners, has been negotiated with a purchase price of \$220,000.00 for the Property; and

WHEREAS, the Township has been awarded New Jersey Green Acres Program grants and Mercer County Open Space grants to fund the purchase of the 11.32 acre Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of East Windsor, County of Mercer and State of New Jersey, as follows:

I

The Mayor, Municipal Clerk, Township Manager, Township Engineer and Township Attorney be and are hereby authorized to take all necessary actions to acquire an approximately 11.32 acre parcel of land located at 641 Etra Road and designated on the East Windsor Township Tax Map as part of Block 32, Lot 13.01, for use as open space, pursuant to the Agreement of Sale between the Owners and the Township of East Windsor. This authorization includes, but is not limited to, the execution of an Agreement of Sale with a purchase price of \$220,000.00, payment of the contract purchase price, and the acceptance and recording of a Deed to the Property.

II

REPEAL

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

III

SEVERABILITY

If any section, subsection, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this ordinance.

IV

EFFECTIVE DATE

This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated the Ordinance was introduced at the meeting of September 24 and the Public Hearing set for tonight. Mayor Mironov declared the public hearing open on Ordinance 2019-07. With no comment from the public being made, Mayor Mironov declared the public hearing closed.

It was **MOVED** by Lippman, **SECONDED** by Rosenberg to adopt Ordinance 2019-07 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Ordinance 2019-07 was adopted and publication authorized as required by law.

ORDINANCE – INTRODUCTION:

RESOLUTIONS:

Resolution R2019-155 Action on Request for Release of Performance Guarantee
by The Jemstone Group, LLC for Windsor Crossing
Shopping Center Free Standing Sign

**RESOLUTION R2019-155
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, pursuant to N.J.S.A. 40:55D-53 of the Municipal Land Use Law, James Boyle, Property Management of Jemstone Group, requested by letter dated April 16, 2019, a release of the performance guarantees being held by the Township for the pylon sign relocation at Windsor Crossing Shopping Center; and

WHEREAS, the Township Engineer has inspected the site work of the pylon sign relocation at Windsor Crossing Shopping Center and filed a written report with the Township Council dated October 4, 2019, which is attached hereto and made a part of this Resolution; and

WHEREAS, the Township Manager and Director of Finance have certified that all required charges and fees have been paid and satisfied; and

WHEREAS, the Township Council has reviewed the report and recommendations of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Council agrees to release the cash guarantee of \$7,200.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution and a copy of the Township Engineer's report to James Boyle of Jemstone Group.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2019-155.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-155 was approved.

Resolution R2019-156 Action on Request for Release of Performance Guarantee
by Asset Management Consultants for Riviera Offsite

Mayor Mironov held Resolution R2019-156.

Resolution R2019-157 Approving Operating Assistance Agreement between New
Jersey Transit Corporation and East Windsor Township for
the Community Bus and Princeton Junction Shuttle for
FY2019-2020 Grant Year

**RESOLUTION R2019-157
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, New Jersey Transit has agreed to provide Federal and State funds to operate East Windsor Township's Shuttle Bus Service and Community Bus Service for FY2020; and

WHEREAS, New Jersey Transit will pass through federal funding received through the Formula Grants for Urbanized Area under Section 5307 of the Federal Transit Act; and

WHEREAS, the grant agreement for federal financial assistance will impose certain obligations upon New Jersey Transit, which will, in turn, be imposed upon all sub recipients; and

WHEREAS, East Windsor Township as a sub recipient, has or will provide all annual certifications and assurances for the project to transit, as required by the Federal Transit Administration's policies governing pass through agreements.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the grant agreement with New Jersey Transit to provide grant funding from July 1, 2019 through June 30, 2020.
2. The Township Manager is hereby authorized and directed to file with New Jersey Transit annual certifications and

assurances and other documents New Jersey Transit requires, in accordance with the Federal Transit Administration requirements for awarding federal assistance via a pass through agreement.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-157.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-157 was approved.

Resolution R2019-158 Approving Shared Services Agreement between Township of East Windsor and County of Mercer for Contribution to Public Transportation Services and Coordination of Transportation Services for the Use of FTA 5310 Vehicle

**RESOLUTION R2019-158
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor and the County of Mercer are desirous of providing public transportation services for their citizens; and

WHEREAS, the Township of East Windsor and the County of Mercer have agreed to provide matching local shares for bus services.

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes local units of this State to enter into a contract with local units of this State for the joint provision of any service which either party is empowered to render within its own jurisdiction; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached “Shared Services Agreement for Contribution Toward Bus Services and Coordination of Transportation Services for the Use of FTA Section 5310 Vehicle”, Agreement between the Township of East Windsor and the

County of Mercer, for the term July 1, 2019 through June 30, 2020, is approved.

2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Rosenberg, SECONDED by Daniels to approve Resolution R2019-158.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-158 was approved.

Resolution R2019-159 Approving Shared Services Agreement between Township of East Windsor and Borough of Hightstown for Contribution of Matching Local Share for Bus Services

**RESOLUTION R2019-159
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor and the Borough of Hightstown are desirous of providing public transportation services for their citizens; and

WHEREAS, the Township of East Windsor and the Borough of Hightstown have agreed to provide matching local shares for bus services.

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes any municipality to enter into a contract with any other municipality for the joint provision of any service which either party is empowered to render within its own jurisdiction; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached “Shared Services Agreement for Contribution of the Matching Local Share for Bus Services”, between the Township of East Windsor and the Borough of Hightstown, for the term of July 1, 2019 through June 30, 2020, is approved.

2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2019-159.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-159 was approved.

Resolution R2019-160 Chapter 159 – Amending the 2019 Municipal Budget
Providing an Item of Revenue and Appropriation for the
New Jersey Transit Section 5307 Bus Grant

RESOLUTION R2019-160
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2019 in the sum of \$150,000, which item is now available as revenue from the New Jersey Transit Section 5307 Bus Grant.

2. A like sum of \$150,000 is hereby appropriated under the caption of 2019 New Jersey Transit Section 5307 Bus Grant.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

[Mayor Mironov stated Resolution R2019-160, Resolution R2019-161, Resolution R2019-162 and Resolution R2019-163 would be voted on as a block vote.]

Resolution R2019-161 Chapter 159 – Amending the 2019 Municipal Budget Providing an Item of Revenue and Appropriation for Bulletproof Vest Partnership

**RESOLUTION R2019-161
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2019 in the sum of \$4,253.11, which item is now available as revenue from the Bureau of Justice Assistance (BJA) – 2019 Bulletproof Vest Partnership, pursuant to the provisions of the statute.
2. A like sum of \$4,253.11 is hereby appropriated under the caption of Bureau of Justice Assistance (BJA) – 2019 Bulletproof Vest Partnership.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15,

2019.

[Mayor Mironov stated Resolution R2019-160, Resolution R2019-161, Resolution R2019-162 and Resolution R2019-163 would be voted on as a block vote.]

Resolution R2019-162 Chapter 159 – Amending the 2019 Municipal Operating Budget Providing an Item of Revenue and Appropriation for Drunk Driving Enforcement Fund

RESOLUTION R2019-162
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue and appropriation in the budget of the year 2019 in the sum of \$12,553.13, which item is now available as revenue from the State of New Jersey Division of Motor Vehicles - Drunk Driving Enforcement Fund, pursuant to the provisions of the statute; and
2. A like sum of \$12,553.13 be and the same is hereby appropriated under the caption of State of New Jersey Division of Motor Vehicles - Drunk Driving Enforcement Fund Grant.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

[Mayor Mironov stated Resolution R2019-160, Resolution R2019-161, Resolution R2019-162 and Resolution R2019-163 would be voted on as a block vote.]

Resolution R2019-163

Chapter 159 – Amending the 2019 Municipal Operating Budget Providing an Item of Revenue and Appropriation for 2019 Child Safety Seat Program

**RESOLUTION R2019-163
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2019 in the sum of \$6,000.00, which item is now available as revenue from the 2019 Child Passenger Safety Seat Program grant.
2. A like sum of \$6,000.00 is hereby appropriated under the caption of 2019 Child Passenger Safety Seat Program grant.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2019-160, Resolution R2019-161, Resolution R2019-162 and Resolution R2019-163.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-160, Resolution R2019-161, Resolution R2019-162 and Resolution R2019-163 were approved.

Resolution R2019-164

Approval of Maintenance Service Agreement for Phone and Voicemail Systems with ConvergeOne, Inc. for Police Department

**RESOLUTION R2019-164
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase support and maintenance services for the phone and voicemail systems in the Police Department; and

WHEREAS, ConvergeOne, Inc. formerly North American Communications Resource, Inc. (NACR) is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, since this is the sole provider and the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the recommendation of the Chief of Police; and

WHEREAS, the maximum amount of the purchase is \$5,772.48, and funds are available in the Current Account No. 9-01-25-250-308-254 entitled "Police Communication Contracts," as evidenced by the Chief Financial Officer's Certification No. B2019-033.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to ConvergeOne, Inc., 246 Industrial Way, Eatontown, NJ 07724, for the annual maintenance contract for the phone and voicemail systems for the Police Department, in an amount not to exceed \$5,772.48, as set forth in the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

Mayor Mironov stated the fourth whereas needs to be removed stating "the Township Council has reviewed the recommendation of the Chief of Police". And also in the Now, Therefore, Be It Resolved section remove of the "Township of East Windsor".

It was MOVED by Daniels, SECONDED by Zoller to approve Resolution R2019-164 with revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-164 was approved with revisions.

Resolution R2019-165 Approval of Purchase of Ammunition from Eagle Point Gun/T.J. Morris & Son for Police Department

**RESOLUTION R2019-165
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase ammunition and ammunition related supplies for the Police Department; and

WHEREAS, quotes were solicited from three (3) vendors to provide this equipment; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12 of the Local Public Contracts Law; and

WHEREAS, the lowest responsive quote was submitted by Eagle Point Gun/T.J. Morris & Son through State Contract No. 17-FLEET-00721 which is valid through October 25, 2019; and

WHEREAS, the Township Council has reviewed the recommendation made by the Chief of Police; and

WHEREAS, the maximum amount of the purchase is \$22,400.25 and funds are available in Account No. 9-01-25-240-307-208 entitled Emergency and Safety Equipment as evidenced by the Chief Financial Officer's Certification No. B2019-034.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition under State Contract No. 17-FLEET-00721, to Eagle Point Gun/T.J. Morris & Son, 1707 Third Street, Thorofare, NJ 08086, for the purchase of ammunition and ammunition related supplies, in an amount not to exceed \$22,400.25, as set forth in the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

Mayor Mironov stated to remove the fourth whereas stating “the Township Council has reviewed the recommendation of the Chief of Police”. And also, remove “of the Township of East Windsor” from Now, Therefore, Be It Resolved section.

It was MOVED by Daniels, SECONDED by Zoller to approve Resolution R2019-165 with revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-165 was approved.

Resolution R2019-166 Approval of 2018 Funding to RISE, a Community Service Partnership

**RESOLUTION R2019-166
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, Rise, a non-profit social service organization in eastern Mercer County, NJ, operating under the Mercer County Community Action Program to assist and provide local families and individuals with social services such as Health Services, Food Pantry and Shelter, Emergency Assistance, Employment Training and Educational Classes, and Youth and Teen programs for residents of East Windsor Township; and

WHEREAS, the amount of the donation is \$9,500.00 and funds are available in the Current Fund Account No 8-01-27-360-360-286 entitled “Community Action Service Center”, as evidenced by the Chief Financial Officer’s Certification No. B2019-031.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that a donation, provided for in the 2018 budget, in the amount of \$9,500.00 be made to RISE-a Community Service Partnership located at 116 N. Main Street, Hightstown, New Jersey for the provision of social services for residents of East Windsor Township.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

[Mayor Mironov voted on Resolution R2019-166 and Resolution R2019-167 as a block vote.]

Resolution R2019-167 Approval of 2019 Funding to RISE, a Community Service Partnership

**RESOLUTION R2019-167
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, Rise, a non-profit social service organization in eastern Mercer County, NJ, operating under the Mercer County Community Action Program to assist and provide local families and individuals with social services such as Health Services, Food Pantry and Shelter, Emergency Assistance, Employment Training and Educational Classes, and Youth and Teen programs for residents of East Windsor Township; and

WHEREAS, the amount of the donation is \$9,500.00 and funds are available in the Current Fund Account No 9-01-27-360-360-286 entitled "Community Action Service Center", as evidenced by the Chief Financial Officer's Certification No. B2019-032.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that a donation, provided for in the 2019 budget, in the amount of \$9,500.00 be made to RISE-a Community Service Partnership located at 116 N. Main Street, Hightstown, New Jersey for the provision of social services for residents of East Windsor Township.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on October 15, 2019.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2019-166 and Resolution R2019-167.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, Resolution R2019-166 and Resolution R2019-167 were approved.

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg stated the Clean Communities Committee met on September 26 and discussed upcoming recycling events, the Illusion Makers event and the potential for a sustainable suggestion box for East Windsor Regional School District Hightstown High School students.

Council Member Daniels stated the Commission on Aging met on September 26 and discussed new programs and events at the senior center.

Mayor Mironov announced Mercer County will be at the senior center once a month starting in October, by appointment only, assisting the seniors in various subjects.

Council Member Zoller stated the Economic Development Committee met on October 3rd and discussed local businesses, Gateway to East Windsor art installation RFP for the entrance at Route 33/130 and Young Entrepreneurship Day at East Windsor Regional School District Hightstown High School.

Mayor Mironov she attended the East Windsor Regional School District Hightstown High School Athletic Hall of Fame on September 4 and the State of the Township was held today, October 15.

CORRESPONDENCE:

Mayor Mironov noted receipt of: a memo, dated October 1, from the Township Manager regarding the request for 2020 municipal budget submissions, a report was provided by the Tax Collector for the period ending September 30, 2019, a quarterly revenue report that was provided by the Finance Director, a letter, dated September 24, was provided by the Mercer County Surrogates office regarding the proposed 2020 schedule dates, a letter was received from the New Jersey Food Council regarding single use disposal bag regulations, a memo was received from the Chief of Police, dated September 27, regarding fire arms purchases, a memo was received from the Assistant Township Manager, dated October 1, regarding the Millstone Road restriping, a memo was received from the Assistant Township Manager, dated September 20, regarding payments to the architect for the senior center expansion and a memo was received from the Township Manager, dated September 20, regarding responses to bill list questions.

APPROVAL OF BILLS:

Mayor Mironov stated a 2019 Current Bill list dated October 8, 2019, 2018 Current Bill list dated October 8, 2019, a Capital Bill List dated October 8, 2019, a one page affordable housing bill list dated October 8, 2019 and other miscellaneous bill lists and trust accounts were provided. Council Member Zoller requested that the large bill at the bottom of the page be held with more information. He further questioned if the bills are being paid through the squad or to the vendors. Mayor Mironov requested clarification on the 2019 current, page 8 on the first item under training and tuition and would like to hold. Mayor Mironov requested clarification on the affordable housing bills and to hold.

It was MOVED by Zoller, SECONDED by Shapiro to approve the Bill Lists with the clarifications and holds.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Shapiro, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, the various presented Bill Lists were approved with the clarifications and holds.

MATTERS BY COUNCIL:

Council Member Zoller stated there are concerns regarding the senior center lighting outside and staff needs to look into correcting it.

Mayor Mironov announced the food clinic on October 24.

Mayor Mironov announced the free rabies clinic will be on November 2 and November 9 at the East Windsor Township Fire Departments.

Mayor Mironov inquired on the status of the filing of the small cities application for funding for the senior center. Mayor Mironov requested a status on The Shoppes at East Windsor outstanding items. The Township Manager stated ten out of the thirteen items on T&M Associates punch list were completed. He further stated the remaining outstanding items are the basin, which will be completed by October 28, the gates will be completed October 28 and the trees and shrubs which will be planted once the other outstanding items are completed.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. Operation Medicine Cabinet (Saturday, October 26)

Mayor Mironov stated that a memo from the Chief of Police was received on the subject. Mayor and Council were unanimous to move forward with the event.

2. FY 2021 Mercer County Planning Incentive Grant Application (Farmland Preservation Plan)

Mayor Mironov stated that a memo from the Assistant Township Manager was received although there were additional comment and questions. She questioned if the ten farms that were listed on the memo included the same farms as the years prior. She also questioned if any action was being taken by Mercer County on the farms. Mayor Mironov requested an update on the information and to add it to the next regularly scheduled meeting.

3. Sustainable Jersey Grant for Etra Park Arboretum

Mayor Mironov requested that staff review the request for proposals and then provide to the Landscape Architect to submit a proposal.

4. Public Works Township Garbage Collection Trucks

Mayor Mironov stated that a memo, dated October 8, from the Township Manager was received regarding replacement and maintenance needed on garbage trucks S-2, S-4, S-5 and S-7. The Township Manager stated garbage truck S-2 is still being worked on, garbage truck S-4 is now back in service, garbage truck S-5 is in-house repair and garbage truck S-7 is still being worked on. Mayor Mironov requested a follow up regarding status of the trucks and where the bills get paid from with the details. Mayor Mironov requested to reschedule the garbage trucks on the next regularly scheduled meeting.

5. NJ Local Government Services 2019 Best Practices

Mayor Mironov stated that the Finance Director provided information on the Best Practices requirements and a memo was distributed from the Township Manager's office. Mayor Mironov stated a memo, dated October 7, was also provided by the Municipal Utility Authority that will be attached to the Township Manager's memo for review. Mayor Mironov stated the overall inventory review provided the Township with a score of 99%.

6. Police/Court Building New Roof, Two Year Maintenance Guarantee: Status and Actions Report by Township Manager

Mayor Mironov stated a report was provided to Council, as well as a letter dated October 9, 2019, transmitting the report and the findings of that report to the contractor and the bonding company. The Township Manager requested giving them another week then providing a letter and if there is still no response then the Township needs to reach out to the bond company. Township Attorney stated the bonding company must acknowledge the claim. Mayor requested information on the Police/Court Building Roof leaks.

7. Brooktree Road Restoration by PSE&G: Status Report by Township Manager

Township Manager stated a notice was received from PSE&G regarding the roadwork will be completed on Friday, October 18 starting at 7:00 a.m. and ending by noon. Mayor and Council discussed the plan and confirmed the notice with the Township Manager.

8. East Windsor No Net Loss Program, Phase III, Status

Mayor Mironov stated a report was received from the Township Manager's office and Mark Liss regarding the payment for the planting of trees on Old York Road. Mayor and Council requested additional information pertaining to the amount of the award and how much has been paid out.

MATTERS BY PUBLIC:

No one from the public spoke.

ADJOURNMENT:

There being no further business Mayor Mironov declared the meeting adjourned at 9:43 p.m.

Next Meeting: Tuesday, October 29, 2019 at 7:30 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor