

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, January 29, 2019

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, January 29, 2019.

VERIFICATION:

Municipal Clerk Kelly Lettera certified that the meeting was noticed on January 11, 2019 in the annual meeting notice and on January 25, 2019, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Led by Lieutenant Christopher Jackson

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Peter Yeager, John Zoller and Mayor Janice Mironov. Absent was Council Member Perry Shapiro. Also present were Township Attorney David Orron, Assistant Township Manager Jay Delaney and Municipal Clerk Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

Human Trafficking Awareness Month - - January 2019

Mayor Mironov joined by Womanspace Executive Director, Patricia Hart, issued a proclamation recognizing the issue and raising awareness and vigilantly fighting this crime that dehumanizes its victims and subject so many people to a life of servitude and abuse. Mayor Mironov also presented Womanspace with a poster featuring a photograph she took of a billboard at the Thailand and Myanmar border.

Employees of the Year Awards

- Administration (Allison Quigley)
- Public Works (Guillermo Lopez)
- Law and Public Safety (Joseph Zuccherro)

Mayor Mironov stated the Employees of the Year are individuals who have excelled at serving the public and supported by their employee colleagues. Mayor Janice S. Mironov recognized 2018 East Windsor Township Employees of the Year: Allison Quigley, Deputy Municipal Clerk; Guillermo Lopez, Driver/Laborer in the Sanitation Division; and Police Detective Joseph Zuccherro who provide outstanding service, excellent positive attributes, commitment and are tremendous assets to the municipal government and to the entire community.

Eagle Scout: Michael Bellars, Boy Scout Troop 5700 (December 30, 2018)

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Amy Lerner was interviewed and interested in volunteering for the Commission on Aging.

PUBLIC FORUM: No one spoke.

MINUTES:

April 10, 2018
May 8, 2018
September 25, 2018
October 9, 2018
October 23, 2018
November 7, 2018
November 20, 2018
December 4, 2018
January 7, 2019
January 15, 2019

All minutes are rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

ORDINANCE – INTRODUCTION:

RESOLUTIONS:

Resolution R2019-018 Approval of Interlocal Services Agreement for Animal Control
Services with West Windsor Township

**RESOLUTION R2019-018
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for the services of Animal Control Services in the Township of West Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township of East Windsor can provide these services through a Shared Services Agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Township Council has reviewed the Township Manager and Chief of Police recommendations on said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that

1. The attached Shared Services Agreement between East Windsor Township and West Windsor Township for Animal Control Services for the term January 1, 2019 through December 31, 2020 is hereby approved in accordance with the provisions of N.J.S.A. 40:65-1.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated the animal control shared service agreements were previously sent out to Robbinsville, West Windsor and Plainsboro to be approved, signed and returned.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-018.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-018 was approved.

Resolution R2019-019 Approval of Interlocal Services Agreement for Animal Control Services with Robbinsville

RESOLUTION R2019-019
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for the services of Animal Control Services in the Township of Robbinsville, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township of East Windsor can provide these services through a Shared Services Agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Township Council has reviewed the Township Manager and Chief of Police recommendations on said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that

1. The attached Shared Services Agreement between East Windsor Township and Robbinsville Township for Animal Control Services for the term January 1, 2019 through December 31, 2020 is hereby approved in accordance with the provisions of N.J.S.A. 40:65-1.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

It was MOVED by Daniels, SECONDED by Zoller to approve Resolution R2019-019.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-019 was approved.

Mayor Mironov stated Resolutions R2019-020, R2019-021 and R2019-022 are for Health Services with Hamilton Township and are identical to the agreements that were done last year. The Municipal Clerk read the titles to all three Resolutions and they were voted on as a block.

Resolution R2019-020 Authorizing Approval of Shared Service Agreement with Hamilton Township for Health Services

RESOLUTION R2019-020
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, the Township of East Windsor desires to provide certain health services for residents for 2019; and

WHEREAS, the Township of Hamilton is agreeable to providing STD clinic services and health education services to the Township of East Windsor for a fee and upon certain specified conditions as described in the attached agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes any municipality to enter into a contract with any other municipality for the joint provision of any service which either party is empowered to render within its own jurisdiction; and

WHEREAS, the maximum amount of the contract is \$6,000.00, and funds are available in the Current Fund Account No. 9-01-27-330-604-249 entitled "Licensed

Professional”, pending the adoption of the 2019 Municipal Budget as evidenced by the Chief Financial Officer’s Certification No. B2019-004.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement entitled “Shared Services Agreement for Health Services Township of Hamilton and Township of East Windsor” for a term of January 1, 2019 through December 31, 2019.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Resolution R2019-021 Authorizing Approval of Shared Service Agreement with Hamilton Township for Health Officer Services

**RESOLUTION R2019-021
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for the services of a Health Officer in the Township of East Windsor for 2019; and

WHEREAS, the Township of Hamilton can provide the services of its Health Officer to the Township of East Windsor through a Shared Services Agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes any municipality to enter into a contract with any other municipality for the joint provision of any service which either party is empowered to render within its own jurisdiction; and

WHEREAS, the maximum amount of the contract is \$12,500.00 and funds will be available in the Current Fund Account No. 9-01-27-330-601-249 entitled “Licensed Professional”, pending the adoption of the 2019 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2019-005.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that:

1. The attached Shared Services Agreement entitled “Shared Services Agreement for Health Officer Services Township of Hamilton and Township of East Windsor” is hereby approved in accordance with the provisions of N.J.S.A. 40A:65-1, et seq. for a term of January 1, 2019 through December 31, 2019.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Resolution R2019-022 Authorizing Approval of Health Officer Agreement with Hamilton Township Health Officer

**RESOLUTION R2019-022
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, by Resolution R2019-021, the Township Council has approved an Shared Services Agreement with Hamilton Township for the provision of Health Officer Services to the Township during regular weekday business hours for 2019; and

WHEREAS, there exists a need for the services of a licensed Health Officer in the Township of East Windsor, during non-regular weekday business hours as a supplement to the said Shared Services Agreement; and

WHEREAS, Jeffrey J. Plunkett is a duly licensed Health Officer and has agreed to provide these additional services in accordance with the attached Agreement; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the maximum amount of the contract is \$9,650.00 and funds will be available in the Current Fund Account No. 9-01-27-330-601-249 entitled “Licensed Professional”, pending of the 2019 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2019-006.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Health Officer Agreement with Jeffrey J. Plunkett, 6 Anastasia Court, Hamilton, New Jersey 08690, for a term of January 1, 2019 through December 31, 2019.
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract,

and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a memo was provided by the Health Department with a recommendation on these services.

It was MOVED by Yeager, SECONDED by Rosenberg to approve Resolutions R2019-020, R2019-021 and R2019-022.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolutions R2019-020, R2019-021 and R2019-022 were approved.

Resolution R2019-023 Approval of Agreement with Georgetowne Homeowners Association for Reimbursement for Private Community Services for 2017

**RESOLUTION R2019-023
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Council of the Township of East Windsor and the Georgetown Homeowners Association wish to enter into an Agreement for private community services for the year 2017 in the amount of \$6,505.32, pursuant to N.J.S.A. 40:67-23.2 et seq.; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available in the Current Fund Account No. 8-01-26-325-802-253 entitled “Condo Services”, in the amount of \$1,104.23 and in Current Fund Account No. 8-01-26-325-802-253 entitled “ Roads Other Contractual Services”, in the amount of \$5,401.09 , for a total amount not to exceed \$6,505.32, as evidenced by the Chief Financial Officer’s Certification No. B2019-007.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The attached Agreement for the year 2017 in the amount of \$6,505.32 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

It was MOVED by Lippman, SECONDED by Zoller to approve Resolution R2019-023.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-023 was approved.

Resolution R2019-024 Action on Award of Contract for Township Independence Day
Fireworks

**RESOLUTION R2019-024
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a desire to award a contract for the Independence Day fireworks display scheduled on Saturday, July 6, 2019 with a rain date scheduled for Saturday, July 13, 2019, to be held at Etra Lake Park in the Township of East Windsor; and

WHEREAS, four (4) quotes were solicited and two (2) written quotes were obtained to provide this service; and

WHEREAS, the responsive cost proposal was submitted by D & M Fireworks; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Recreation Director's recommendation on this service; and

WHEREAS, the maximum amount of the contract is \$13,000.00 and funds are available in the Recreation Trust Account No. R-14-19-370-800-000 entitled "Recreation Events", as evidenced by the Chief Financial Officer's Certification No. T2019-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to: D & M Fireworks, LLC, P.O. Box 503, Bally, Pa. 19503, for the Independence Day fireworks display

scheduled for Saturday, July 6, 2019, with a rain date scheduled for Saturday, July 13, 2019, in an amount not to exceed \$13,000.00.

2. The Fire Official is authorized subject to compliance with all applicable regulations to issue said permit pursuant to section 5:18-2.7(a) 5.iii. of the Uniform Fire Code of the State of New Jersey, and to enforce the time limit on discharge of fireworks.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a memo was provided by the Recreation Director on these services.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-024.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-024 was approved.

Resolution R2019-025 Authorizing Refund of Tax Overpayments

**RESOLUTION R2019-025
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Tax Collector has certified that there have been overpayments for various reasons on certain properties; and

WHEREAS, the taxpayers are entitled to refunds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to make payments to the taxpayers for overpayments according to the attached Tax Collector's 2019 Refund of Taxes List Number 1 dated January 14, 2019.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a memo with the certified list was provided by the Tax Collector.

It was MOVED by Zoller, SECONDED by Daniels to approve Resolution R2019-025.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-025 was approved.

Resolution R2019-026 Approval of Amendment to East Windsor Drug and Alcohol
Policy for Transportation Workplace Drug and Alcohol Testing

**RESOLUTION R2019-026
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, East Windsor Township's existing drug and alcohol testing policy is compliant with the requirements of the Federal Highway Administration (FHA); and

WHEREAS, the Township is required under the Urbanized Area Formula Section 5307 Agreement between New Jersey Transit and East Windsor Township to have a drug and alcohol testing policy in accordance with the Federal Transit Administration (FTA); and

WHEREAS, East Windsor Township's Substance Abuse Policy for safety-sensitive employees is to create a safe working environment free from the effects of drugs and alcohol by establishing guidelines in implementing a drug and alcohol-testing program that meets the requirements of the Federal transit Administration (FTA); and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that:

1. The Mayor and Township Council do hereby adopt the attached Modification to the Substance Abuse Policy for Safety Sensitive Employees effective July 10, 2018.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a memo was provided by the Township Manager recommending the need for the amendment for the transportation grant.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2019-026.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-026 was approved.

Resolution R2019-027 Approval of Professional Services Agreement for Special Tax
Counsel with Harry Haushalter

**RESOLUTION R2019-027
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for Legal Services for Special Tax Counsel, for the term of January 1, 2019 through December 31, 2019, in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township solicited proposals on October 3, 2018, and received one (1) proposal for Special Tax Counsel by the receipt date of November 5, 2019; and

WHEREAS, the most responsive proposal was received from Harry Haushalter, Esq.; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Township Council has reviewed the Township Executive Assistant to Manager's recommendation, based on review by and consultation with the Township Manager and Tax Assessor; and

WHEREAS, the maximum amount of the contract is \$20,000.00 and funds are available in the Current Fund Account No. 9-01-20-155-105-249 entitled "Legal Services-Licensed Professional", pending adoption of the 2019 Municipal Budget, as evidenced by the Chief Financial Officer's Certification No. B2019-008.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement for Special Tax Counsel with Harry Haushalter, Esq., Lexington Square Commons, 2119 Route 33, Suite A, Hamilton Square, New Jersey, 08690, for a term of January 1, 2019 through December 31, 2019.
2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
2. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract,

and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a memo was provided by the Tax Assessor recommending Harry Haushalter due to his years of experience with East Windsor Township.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Resolution R2019-027.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-027 was approved.

APPLICATIONS:

Raffle License RL: 2019-001 NJ State Hightstown Elks – Wednesday, July 28, 2019 at
110 Hickory Corner Road, East Windsor, NJ - Off Premise
Raffle

Mayor Mironov stated a special events permit will be submitted with all the details to follow.

It was MOVED by Daniels, SECONDED by Rosenberg to approve Raffle License RL: 2019-001.

ROLL CALL: Ayes – Daniels, Rosenberg, Zoller, Mironov
Nays – None
Abstain – Lippman, Yeager

There being four (4) ayes, no (0) nays and two (2) abstentions, Raffle License RL: 2019-001 was approved.

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg stated the Clean Communities Commission had a wonderful time at the end of the year Adopt a Spot event which had a lot of attendees. He also stated the Commission on Aging met that same night and Sydelle Norris was nominated as Chairperson, Ina Heiman is Vice-Chairperson and Gloria Goldberg as Recording Secretary for 2019. Council Member Yeager stated the Recreation Commission met on January 9 and discussed ongoing school age children events, 2019 Summer Camp, 2019 Egg Hunt, the Independence Day Celebration and the concert series for 2019. Council Member Zoller stated the Environmental Commission met on January 16 and annual voting took place for chairperson and vice-

chairperson for 2019. Mayor Mironov stated the Planning Board met on January 28 and dedicated the evening to discussing the Master Plan Re-Examination. She stated several workshop sessions will be held prior to public hearing and the document being prepared. On January 23, Mayor Mironov attended the Mercer County Municipal Alliance for Substance Abuse event at which the Township received an award. Assistant Township Manager Jay Delaney stated two meetings will be held regarding the relocation of the utility lines for the Route 130/Hankins/Conover Road Project. The first meeting will be on Thursday, January 30 with PSEG, JCP&L and the MUA and the second meeting follows on February 7 with the Department of Transportation. He further stated the contractor expects to start work on this project on April 1 and once the schedule has been finalized he will distribute to Mayor and Council.

CORRESPONDENCE:

Mayor Mironov stated a January 17 update was received from the principal engineering aide on a filed permit and she objected to the permit pending clarification. Mayor Mironov noted that a memo was provided by the Township Manager on bill list questions from the January 15, 2019 Council meeting. Mayor Mironov noted that number 3 on the Township Manager's memo is referencing the wrong bill and needs to be revisited and information be provided and she noted a receipt of a memo from Larry Iverson, Foreman of Department of Public Works, regarding the water treatment system at Etra Lake Park. Mayor Mironov requested that a letter be submitted to the Department of Transportation prohibiting large truck left hand and U-turns and at the intersection of Route 130 North bound and Old Cranbury Road for vehicles over 4 tons. Mayor Mironov stated that the Recreation Director brought to her attention to notify Council that the stream clean-up and the egg hunt are on the same day.

APPOINTMENTS:

2019 Local Emergency Management Planning Committee

Mayor Mironov stated she hereby is appointing the 2019 local Emergency Management Planning Committee pursuant to her January 16 memo. Mayor Mironov also stated, as per Council Member Daniels recommendation, that she is appointing Scott Lunan as an Auxiliary Member to the Health Advisory Board.

APPROVAL OF BILLS:

Mayor Mironov stated a 2019 Current Bill list, 2018 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

It was MOVED by Lippman, SECONDED by Zoller to approve the Bill Lists.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the various presented Bill Lists were approved.

MATTERS BY COUNCIL:

Council Member Zoller asked who is responsible for repairing the fallen down street sign at the interstation of Millstone Road and Old Trenton Road. Mayor Mironov stated the sign needs to be looked into as well as the line stripping for Millstone Road after the county resurfaced the road. Also, Mayor Mironov stated the Jewish Family Children Services (JFCS) has been providing the Township with flyers on programs they have been offering in conjunction with mental health and counseling services.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. Sustainable Jersey Grant Program for Municipalities

Mayor Mironov stated information was distributed on the grant application and criteria required, as well as a proposal from the Environmental Commission and additional information on the arboretum from Council Member Zoller to move forward with the project. The Environmental Commission is suggesting that the Township apply for a \$10,000 grant. Mayor Mironov questioned who from the Township would be handling the \$10,000 grant application and updating staff prior to the deadline. Assistant Manager Jay Delaney stated he will provide the information to the Township Manager to handle upon his return.

It was **MOVED** by Rosenberg, **SECONDED** by Yeager to move forward and file the application.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the filing of the application was approved.

2. Communication Center Dispatch Services Contract

Resolution R2019-028 Authorizing Renewal of Agreement for
Communication Dispatch Services with IXP
Corporation for East Windsor Township

RESOLUTION R2019-028
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, on March 8, 2016, by Resolution R2016-053, the East Windsor Township Council approved a five (5) year contract with IXP Corporation, for an initial two (2) year term and option for three (3) one-year renewal terms, with the contract

beginning May 16, 2016 for Communication Dispatch Services for a contract price not to exceed \$1,468,000.00 over two years; and

WHEREAS, on March 6, 2018, by Resolution R2018-048, East Windsor approved the option for one (1), one (1) year renewal term, May 16, 2018 through May 15, 2019, in an amount not to exceed \$734,000.00; and

WHEREAS, the Township Council has reviewed the recommendation of the Chief of Police for year four (4) renewal; and

WHEREAS, the maximum annual amount of the contract for year four (4) is \$734,000.00 (\$61,166.67 per month) and the Chief Financial Officer has determined that sufficient funds are available in the Current Account No. 9-01-25-250-308-254 entitled "Communications Contracts," pending adoption of the 2019 budget, as evidenced by the Chief Financial Officer's Certification No. B2019-009.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for Communication Dispatch Services with IXP Corporation, Princeton Forrestal Village, 103 Main Street, Princeton, New Jersey, 08540, is hereby renewed for one (1) year, May 16, 2019 through May 15, 2020, in an amount not to exceed \$734,000.00.
2. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this renewal of the contract, and that the resolution and renewal are on file and available for public inspection in the office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated a recommendation memo was provided to Council by the Chief of Police on the Township's dispatch services. Council Member Lippman stated he feels the Township has saved a lot of money using IXP for dispatch services and the Township has benefitted immensely on these services. Council Member Zoller requested that the last paragraph in the Resolution be revised to read better.

It was **MOVED** by Lippman, **SECONDED** by Rosenberg to approve Resolution R2019-028 with the changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-028 was approved with the changes.

3. 2019 Summer Concerts and Events

Mayor Mironov stated a memo, dated January 21, was provided by the Recreation Director with additional information on the interested bands. She also stated she feels the bands are a bit pricey this year in comparison to previous years. Council Member Rosenberg recommended Eagle Mania, the two Billy Joel tribute bands and the Beach Party Boys Cover band. Council Member Yeager also suggested the two Billy Joel bands and New Power Soul are of interest as well. Mayor Mironov requested more information on the bands that were suggested.

4. 2018/2019 Capital Municipal Program

Ordinance 2019-01

Bond Ordinance Providing for Various Capital Improvements of the Township of East Windsor, in the County of Mercer, New Jersey, Appropriating the Aggregate Amount of \$2,219,230.00 Therefor and Authorizing the Issuance of \$1,347,319.00 Bonds or Notes of the Township to Finance Part of the Cost Thereof

[NOTE: Ordinance 2019-01 is not included in the minutes but is provided in full on the East Windsor Township website due to the size of the ordinance.]

Mayor Mironov stated the information was reviewed at the January 15 meeting. The information requested from Council was provided from Police Chief James Geary, East Windsor Volunteer Fire Company #1 and East Windsor Volunteer Fire Company #2. Mayor Mironov requested more information on the Wiltshire Drive tower, but stated that the Ordinance 2019-01 will not be held up for that reason. She also requested a few minor formatting revisions throughout the Ordinance.

It was MOVED by Lippman, SECONDED by Rosenberg to approve Ordinance 2019-01 on introduction, authorize publication as required by law and set public hearing for February 12, 2019 with the changes.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Ordinance 2019-01 was approved on introduction, authorized for publication as required by law and public hearing was set for February 12, 2019 with the changes.

5. 2019 Municipal Budget Review Schedule

Mayor Mironov and Council made a unanimous decision to schedule the budget meetings for Monday, February 11 at 7:00 p.m. and prior to the Council meeting on Tuesday, February 12 at

5:30 p.m. She also requested the Manager's office to get the schedules together for the budget hearing meetings and provide to the various departments.

6. New Jersey Department of Transportation (NJDOT) FY2019 Local Freight Impact Fund Application

Resolution R2019-029 Approval of Filing of Application with New Jersey Department of Transportation under FY2019 Local Freight Impact Fund Proposals for Bypass Road (Known as the Probasco Road Freight Bypass)

**RESOLUTION R2019-029
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, East Windsor Township has proposed construction of the "Probasco Road Freight Bypass" as an alternate route for trucks to travel from Wyckoff Mills Road to N.J. State Highway Route 33; and

WHEREAS, the New Jersey Department of Transportation has announced the FY2019 Local Freight Impact Grant program for improvements to truck routes; and

WHEREAS, East Windsor Township desires to submit a grant application for construction of the "Probasco Road Freight Bypass" and Hightstown Borough has agreed to join East Windsor Township in the grant application, with East Windsor Township serving as the lead agency.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The attached FY2019 Local Freight Impact Fund grant application for construction of the "Probasco Road Freight Bypass" is hereby approved.
2. The Mayor is hereby authorized to submit an electronic grant application identified as "LFIF-2019-Probasco Road Freight Bypass-00060" to the New Jersey Department of Transportation on behalf of East Windsor Township as the lead agency, with Hightstown Borough agreeing to join East Windsor Township in the grant application.
3. The Mayor is hereby authorized to sign the grant agreement on behalf of East Windsor Township and her signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on January 29, 2019.

Mayor Mironov stated an updated Resolution was provided in Council folders tonight. She further stated the application has been previously filed but New Jersey Department of Transportation required a Resolution.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2019-029.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2019-029 was approved.

MATTERS BY PUBLIC:

ADJOURNMENT:

There being no further business Mayor Mironov declared the meeting adjourned at 9:09 p.m.

Next Meeting: Tuesday, February 12, 2019 @ 7:30 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor

